

Authorized Agent Form

**Return completed form to: North Pole Utility Department
125 Snowman Lane
North Pole, AK 99705**

Property Street Address: _____

Please check the box that applies to the status of the property

Owner Occupied Tenant Occupied Vacant

Please check property classification:

Single Family Duplex Multi-Family Commercial Other

The State of Alaska requires any person managing property, who is not a direct employee of the owner of the said property, to be licensed and bonded for the purpose of establishing responsibility and accountability on behalf of the owner(s), and on behalf of any other entity involved. **(Please print or type all information except signature)**

Authorized Agent's name: _____

Authorized Agent's signature: _____
Date

Daytime phone: _____ Evening phone: _____

Fax number: _____ Email: _____

Mailing address: _____

I am requesting that the utility bills be sent to my Authorized Agent listed above. Any contact involving the water and sewer services to this property should be directed to my Authorized Agent. It is also my Authorized Agent's responsibility to notify the North Pole Utility of any billing changes. I am fully aware that I will pay for all delinquent charges if the renter or my Authorized Agent does not pay. **(Please print or type all information except signature)**

Property owner's name(s): _____

Property owner's signature(s): _____
Date

Date of birth: _____ Social Security #: _____

Daytime phone: _____ Evening phone: _____

Fax number: _____ Email: _____

Mailing address: _____

OFFICIAL USE Date received: _____ Account number: _____

Processor: _____