Committee of the Whole – 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

1. Call to Order/Roll Call

2. Pledge of Allegiance to the US Flag
   - National Anthem sung by NPMS Choir:
     Katlin Hembree, Adriane Milovano, Sheighlee Rosendahl, Ramie Schramm

3. Invocation

4. Approval of the Agenda

5. Approval of the Minutes

6. Communications from the Mayor
   Proclamations
   - Student of the Month – Lindsey Daml, NPHS
   - Martin Luther King Day
7. Council Member Questions of the Mayor

8. Communications from Department Heads, Borough Representative and the City Clerk

9. Ongoing Projects Report
   - Festival Committee Presentation
   - Strategic Planning Update

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business.
   None

12. New Business
   a. Approval of liquor license renewal for Oaken Keg Spirit Shop, Loyal Order of Moose, and Grizzly’s
   b. Ordinance 16-01, an Ordinance of the North Pole City Council amending Title 3, Elections, Chapter 3.16.020, Declaration of Candidacy and 3.16.080 Filling Vacancies.
   c. Ordinance 16-02, an Ordinance of the City of North Pole amending the 2016 budget to transfer necessary funding from the General Fund to the Public Works fleet fund to purchase a snowplow.
   d. Ordinance 16-03, an Ordinance of the North Pole City Council amending Title 4 Chapter 4.08, Sales Tax, by adding marijuana taxes.
   e. Ordinance 16-04, an Ordinance of the North Pole City Council amending Title 5, Business Licenses, Taxes and Regulations, and adding Chapter 5.09, Marijuana Establishment Regulations.
   f. Resolution 16-01, A Resolution of the North Pole City Council establishing City of North Pole legislative priorities for the 29th Legislature 2016 spring session.

13. Council Comments

14. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours’ notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD’s are available for listening or duplication at the City Clerk’s Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for $10.00 per CD. The City Clerk’s Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.
A regular meeting of the North Pole City Council was held on Monday, January 4, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**
Mayor Ward called the regular City Council meeting of Monday, January 4, 2016 to order at 7:05 p.m.

*There were present:*  
Mr. McCarthy – Mayor Pro Tem  
Mr. Smith – Deputy Mayor Pro Tem  
Ms. Holm – Alt. Deputy Mayor Pro Tem  
Ms. Dawson  
Mr. McGhee  
Mr. Claus  
Mayor Ward

**Absent/Excused**  
Excused

**CALL TO ORDER/ROLL CALL**
Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, January 4, 2016 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**
Led by Mayor Ward

**INVOCATION**
Invocation was given by Councilwoman Holm

**APPROVAL OF AGENDA**
Mr. Claus moved to approve the Agenda of January 4, 2016

Seconded by Mr. McGhee

**Discussion**
None

Mr. McGhee moved to amend by consenting the following items under Old Business:

a. Ordinance 15-25, an ordinance of the City of North Pole, Alaska to amend the 2016 Budget to authorize a professional services agreement with Stantec Engineering to generate engineering and design documents to the sewer discharge main extension
b. Ordinance 15-26, an ordinance amending Title 15, Building and Construction, Chapter 15.05 Administrative Code concerning valuation of building improvements for the determination of permit fees

c. Ordinance 15-27, an ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12-04, Obstruction or Alteration of Streets, Sidewalks or City Property

e. Ordinance 15-29, an ordinance amending Title 4, Chapter 4.10.010, User Fees

New Business
a. Request for NPPD to purchase two vehicles through the State of Alaska Fleet Vehicle bid awarded August 7, 2015

Seconded by Mr. Claus

Discussion
None

On the Amendment

PASSED
Yes: 6 – Holm, Smith, McGhee, Dawson, Claus, Ward
No: 0
Absent: 1 - McCarthy

On the agenda as amended

PASSED
Yes: 6 – Holm, Smith, McGhee, Dawson, Claus, Ward
No: 0
Absent: 1 - McCarthy

APPROVAL OF MINUTES

Mr. Smith moved to approve the minutes of December 21, 2015

Seconded by Mr. McGhee

Discussion
None
PASSED
Yes: 6 – Holm, Smith, McGhee, Dawson, Claus, Ward
No: 0
Absent: 1 - McCarthy

COMMUNICATIONS FROM THE MAYOR
Every third Friday of the month is Muffins with the Mayor, Please mark your calendars for this special event January 15th, all are welcome from 8-10 am here at City Hall in the Council Chambers.

The Festival Committee has been hard at work and is finalizing recommendations for the council consideration. The final committee meeting before the presentation is tomorrow night at 6pm here at City Hall, the committee is requesting time to present to the council during the meeting of January 19th.

The new year came in with a bang over at Christmas in Ice this year, the much missed snowflake drop was back and even better than in the past. Approximately 1500 people showed up for the new year’s festivities and everyone had a blast. If you haven’t had a chance to check out the Ice Park this year tomorrow is the last day. I believe this year was the best year yet!

I intend to have my marijuana permitting and regulation ordinance release for its first reading on January 19th. This two part ordinance establishes a new marijuana tax and establishes a permit process for operating marijuana establishments in the City of North Pole.

I will be traveling to Juneau with the Fairbanks Chamber of Commerce for their Legislative Fly-in and will be gone February 16th to the 19th.

Employee Recognition
Geoff Coon – 20 years

COUNCIL MEMBER QUESTIONS OF THE MAYOR
None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Deputy Coon
None
Finance, Tricia Fogarty

- We will be working on year end and preparing for the 2015 Audit. It usually takes a month, month and a half to get the previous year completed. There will be a transition period working in 2015 as well as 2016.
- Tomorrow morning we have a meeting with Gary Hutchinson to talk about the audit.
- I am still working on the suggested changes to the revised chart of accounts; I hope to get it completed by the end of the week.

Police Department, Chief Dutra

Mr. McGhee said there have been some problems with speeding on the Richardson Hwy and asked to have it looked into.

Mr. Smith said there had been some fuel thefts off of Peridot.

Ms. Holm asked why the pavilion was not made locally.

Borough Representative

- None

Director of City Services, Bill Butler

- None

City Clerk, Kathy Weber

- Reminder - the second meeting of the month will be held on Tuesday, January 19th and City offices will be closed Monday, January 18th in observance of Martin Luther King Day.
- The newsletter has been a success and we have an email list going so if you would like to have it delivered by email please let us know. The City Facebook page has gone live and we are putting as much information and pictures as we can to keep everyone in the know. If you haven’t had a chance to visit us, please go to our page; City of North Pole – with the City seal next to it. If you have something of interest, please call us and let us know.
- Today is our first day back in 2016 and staff has begun working on the 2015 year end.

ONGOING PROJECTS

- None
CITIZENS COMMENTS
Sharon Geese, 353 E 8th Ave – Santa’s Senior Center
Ms. Geese gave a presentation on Friends of the North Pole Branch Library, Santa’s Senior Center, 17 Mile Homemakers. She encouraged everyone to go to the Santa’s Senior website

Goldie Southwood, Santa’s Senior President
Ms. Southwood talked about the 1,000,000 pennies that helped to build the North Pole Library. She also talked about the FCE and what that organization does to help the community.

Jeannie Olsen, 1890 Hollowell Rd.
Ms. Olsen spoke on the air quality and against the division of the non-attainment area. She is opposed to the division and is a member of Citizens for Clean air, a non-profit group. If anyone has any questions they can contact the group. She would like to see the council do a resolution. There is an app that can be downloaded for air quality information.

OLD BUSINESS

ORDINANCE 15-28, AN ORDINANCE AMENDING TITLE 12, STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12.08, EXCAVATIONS
Bill Butler talked about updating the chapter and making it more clear for the public.

Public Comment
None

Mr. McGhee moved to Adopt Ordinance 15-28, an ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12.08, Excavations

Seconded by

Discussion
None

Ms. Holm moved to amend ordinance 15-28, an ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12.08, Excavations on page 4, lines 136 and 17 striking the phrase “committee on streets and alleys or its” and replacing it with “mayor or their”

Seconded by Mr. McGhee

On the amendment
Regular City Council Meeting
January 4, 2016
7:00 p.m.

PASSED
Yes: 6 – Holm, Smith, McGhee, Dawson, Claus, Ward
No: 0
Absent: 1 - McCarthy

On the main motion as amended
PASSED
Yes: 6 – Holm, Smith, McGhee, Dawson, Claus, Ward
No: 0
Absent: 1 - McCarthy

Executive Session – To discuss employee wage issues in the NPPD

Mr. McGhee moved to go into executive session to discuss employee wage issues in the NPPD

Seconded by Mr. Claus

Mayor Ward moved to bring the meeting back into session at 8:50 p.m.

Mr. McGhee moved to instruct the police chief to go forward with the wage issue.

Seconded by Mr. Claus

PASSED
Yes: 6 – Holm, Smith, McGhee, Dawson, Claus, Ward
No: 0
Absent: 1 - McCarthy

COUNCIL COMMENTS
None

ADJOURNMENT

Mr. McGhee moved to adjourn the meeting at 8:50 p.m.

Seconded by Mr. Smith

The regular meeting of January 4, 2016 adjourned at 8:50 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City

____________________________________
Bryce J. Ward, Mayor

ATTEST:

_________________________________________
Kathryn M. Weber, MMC
North Pole City Clerk
City of North Pole

CERTIFICATE OF APPRECIATION

AWARDED TO

Buddy Lane

For 35 years of outstanding and dedicated service to the City of North Pole!

ATTEST:

Bryce J. Ward, Mayor

Kathryn M. Weber, MMC

December 18, 2015
Proclamation

Martin Luther King Day

WHEREAS, Proclamation 5421 Martin Luther King Jr. Day was first read by President Ronald Reagan 30 years ago, January 18th 1986 that reads as follows; and

WHEREAS, “This year marks the first observance of the birthday of Dr. Martin Luther King, Jr. as a national holiday. It is a time for rejoicing and reflecting. We rejoice because, in his short life, Dr. King, by his preaching, his example, and his leadership, helped to move us closer to the ideals on which America was founded. We reflect on his words and his works. Dr. King’s was truly a prophetic voice that reached out over the chasms of hostility, prejudice, ignorance, and fear to touch the conscience of America. He challenged us to make real the promise of America as a land of freedom, equality, opportunity, and brotherhood; and

WHEREAS, although Dr. King was an uncompromising champion of nonviolence, he was often the victim of violence. And, as we know, a shameful act of violence cut short his life before he had reached his fortieth birthday; and

WHEREAS, his story is well-known. As a 26-year-old minister of the Gospel, Dr. King led a protest boycott of a bus company that segregated blacks, treating them as second-class citizens. At the very outset he admonished all those who would join in the protest that ‘our actions must be guided by the deepest principles of our Christian faith. Love must be our regulating ideal.’ Otherwise, he warned, ‘our protest will end up as a meaningless drama on the stage of history... shrouded with ugly garments of shame.’ Dr. King’s unshakable faith inspired others to resist the temptation to hate and fear. His protest became a triumph of courage and love; and

WHEREAS, almost 40 years ago, on January 30, 1986, Dr. King stood amid the broken glass and splinters of his bombed-out front porch and calmed an angry crowd clamoring for vengeance. ‘We cannot solve this problem through retaliatory violence,’ he told them. Dr. King steadfastly opposed both the timid and those who counselled violence. To the former, he preached that ‘true peace is not merely the absence of tension; it is the presence of justice.’ To the latter, he said that ‘in the process of gaining our rightful place we must not be guilty of wrongful deeds.’; and

WHEREAS, Dr. King’s activism was rooted in the true patriotism that cherishes America’s ideals and strives to narrow the gap between those ideals and reality. He took his stand, he once explained, ‘because of my love for America and the sublime principles of liberty and equality on which she is founded.’ He wanted ‘to transform the anguished discords of our Nation into a beautiful symphony of brotherhood;’ and

WHEREAS, the majesty of his message, the dignity of his bearing, and the righteousness of his cause are a lasting legacy. In a few short years he changed America for all time. He made it possible for our Nation to move closer to the ideals set forth in our Declaration of Independence: that all people are created equal and are endowed with inalienable rights, government has the duty to respect and protect; and

WHEREAS, Fifty-three years ago, Dr. King spoke to a quarter of a million Americans gathered near the Lincoln Memorial in Washington -- and to tens of millions more watching on television. There he held up his dream for America like a bright banner:

"I have a dream," he said, "that my four little children will one day live in a Nation where they will not be judged by the color of their skin, but by the content of their character. . . . This will be the day when all of God’s children will be able to sing with new meaning, My country ‘is of thee, sweet land of liberty, of thee I sing,'; and

WHEREAS, let all Americans continue to carry forward the banner that 48 years ago fell from Dr. King’s hands. Today, all over America, libraries, hospitals, parks, and thoroughfares proudly bear his name. His likeness appears on more than 1/20 postage stamps issued by dozens of nations around the globe. Today we honor him with speeches and monuments. But let us do more. Let all Americans of every race and creed and color work together to build in this blessed land a shining city of brotherhood, justice, and harmony. This is the monument Dr. King would have wanted most of all; and

WHEREAS, we celebrate the birthday of Dr. Martin Luther King, Jr. as a national holiday on January 18th 2016.

Now Therefore I, Bryce J Ward, Mayor of the City of North Pole, do hereby reaffirm and proclaim January 18, 2016 as a day of celebration and remembrance of Dr. Martin Luther King, Jr.

ATTEST:

Kathryn M. Weber, MAC
North Pole City Clerk
WHEREAS, Lindsey Daml is a senior at North Pole High School and is the daughter of JoAnne Murrell and Bill Daml of North Pole; and

WHEREAS, Lindsey maintains a high grade point average while participating in basketball, volleyball, flag football and as a hockey manager; and

WHEREAS, Lindsey is a member of the National Honor Society, is on the honor roll and received the Wendy's High School Heisman award; and

WHEREAS, Lindsey is noted as a strong willed individual who defies the odds and continues to excel. She is a hard worker and strives to ensure she does her best at whatever endeavor she is involved; and

WHEREAS, Lindsey consistently displays a genuine disposition to help others. She constantly works hard to engage underclassmen and makes them feel welcomed; and

WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.

NOW, THEREFORE, I, Bryce J. Ward, Mayor of the City of North Pole, do hereby proclaim Lindsey Daml the:

North Pole City Council
High School Student of the Month
For January 2016

Bryce J. Ward,
North Pole City Mayor

ATTEST:

Kathryn M Weber, MMC
North Pole City Clerk
September 1, 2015

North Pole Community Organizations,

The North Pole Festival Committee is a committee formed by the City of North Pole to facilitate and operate community activities throughout the year. The primary focus of the Festival Committee has been the Fourth of July festival otherwise known as “SummerFest”.

During the past year the committee explored avenues to engage the community in activities which provide a service to our residents and give organizations an avenue to share information about themselves. This partnership helps facilitate community cohesion and allows us to share in our success. We want to build a stronger more viable North Pole and believe the more businesses and organizations we can turn into active partners the stronger and better our community will be.

Over the next few months the Festivals Committee is embarking on a quest to identify, by calendar quarter, all of the events and activities that occur in the North Pole area in a given year. Once the committee has identified the local activities that occur we want to work with the local organizations and businesses in the community to create a network of support for these activities. With a network of support, the committee then wants to help create “bite size” pieces for the different events and help facilitate local buy in. The idea is that people are more likely to help with a project if they can understand their piece of the whole puzzle.

You have been contacted and identified as an active community member or organization that could help with this process. The committee is requesting your presence at two - one hour a month meetings starting in October through December, 2015. Our kickoff meeting will be September 22nd. The meetings will be held at City Hall on the first and third Tuesday of the month at 6pm. All members of the public are invited.

Please consider attending or sending a representative from your organization or business to help identify each North Pole community event, define the major tasks or elements involved, and identify targeted opportunities to match specific partners with specific event.

If you are interested in more information please contact committee Chair, Katy Englund at 978-2282.

Sincerely,

City of North Pole Festival Committee 2015
<table>
<thead>
<tr>
<th>Contact</th>
<th>EVENT</th>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
<th>POC</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Katy</td>
<td>Christmas in Ice</td>
<td>Nov 28-Jan 6</td>
<td>Santa Claus House</td>
<td>Rikki 378-6065/ Marilyn</td>
<td>Christmas in Ice</td>
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<tr>
<td>Katy</td>
<td>Winter Fest Bazzar</td>
<td>12/5/15</td>
<td>10am-6pm</td>
<td>Safeway Mall</td>
<td>Marlene 590-3334</td>
<td>North Pole Chamber</td>
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<tr>
<td>Katy</td>
<td>Winter Fest Fireworks</td>
<td>12/5/15</td>
<td>5pm</td>
<td>Safeway Lot</td>
<td>Marlene 590-3334</td>
<td>North Pole Chamber</td>
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<tr>
<td>Katy</td>
<td>Candle Lighting Ceremony</td>
<td>12/6/15</td>
<td>2pm</td>
<td>NPHS</td>
<td>Marlene 590-3334</td>
<td>North Pole Chamber</td>
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<tr>
<td>Bryce</td>
<td>Tree Lighting</td>
<td>12/6/15</td>
<td>4pm</td>
<td>N. Pole City Hall</td>
<td>Bryce Ward 488-8584</td>
<td>City of North Pole</td>
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<tr>
<td>Katy</td>
<td>North Pole Elementary Concert</td>
<td>12/10/2015</td>
<td>7pm</td>
<td>NPHS</td>
<td>Jana Hessen/ Linore Borb</td>
<td>NP Elementary</td>
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<td>Katy</td>
<td>North Pole Middle Holiday Concert</td>
<td>12/10/2015</td>
<td>Night</td>
<td>North Pole</td>
<td>Buddy Lane 488-2232</td>
<td>NP Middle</td>
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<td>Katy</td>
<td>North Pole High School Concert</td>
<td>12/10/2015</td>
<td>7pm</td>
<td>NPHS</td>
<td>Jana Hessen/ Linore Borb</td>
<td>NP High School</td>
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<td>Bryce</td>
<td>NP Fire Dept 12 days of Christmas</td>
<td>12/12-12/24</td>
<td>Night</td>
<td>North Pole</td>
<td>Buddy Lane 488-2232</td>
<td>NP Fire Department</td>
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<td>Bryce</td>
<td>New Years Eve</td>
<td>12/31/15</td>
<td>11pm-12am</td>
<td>Santa Claus House</td>
<td>Rikki 378-6065/ Marilyn</td>
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<td>Dawn</td>
<td>Yukon Quest Start</td>
<td>2/6/16</td>
<td>11am</td>
<td>Fairbanks</td>
<td>Marti Stery 452-7954</td>
<td>Corps of Engineers</td>
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<td>Howard</td>
<td>Junior North American Sled Dog</td>
<td>March 3-5 2016</td>
<td>Morning Star Park</td>
<td>Howard Rixie</td>
<td>North Pole Lions</td>
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<tr>
<td>Howard</td>
<td>MMB Sled Dog Races</td>
<td>March 3-5 2016</td>
<td>Morning Star Park</td>
<td>Howard Rixie</td>
<td>North Pole Lions</td>
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DEC, JAN, FEB, MAR
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<th>Event</th>
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<td>Purpose</td>
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<td><strong>Targeted Audience or Customer Base</strong></td>
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<td>Number of Audience/Customeers Affected</td>
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<td>Event Duration</td>
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<td>Office</td>
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<td><strong>Offices Which Require Coordination</strong></td>
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<td>Office</td>
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<td><strong>Materials</strong></td>
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<td>Supplies</td>
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<td>Equipment</td>
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<td><strong>Manpower</strong></td>
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<td>Organic Unit Workers / Manhours</td>
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<td>Volunteers Workers / Manhours</td>
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<td>Workers</td>
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<td>Volunteers</td>
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<td>Opportunities Volunteers or Sponsors Can Get Involved</td>
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<td><strong>Marketing Requirements</strong></td>
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<td>Radio</td>
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<td>Marketing Cost</td>
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<td><strong>10 Most Critical Planning Steps</strong></td>
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<td>Communications Plan</td>
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## COMMITTEE COMPOSITION

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<tr>
<th>Name</th>
<th>Position</th>
<th>Club/Role</th>
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<tbody>
<tr>
<td>Howard Rixie – NP Lions</td>
<td>Katy Englund – July 4th Festival</td>
<td>Bryce Ward – Mayor</td>
</tr>
<tr>
<td>Ricki Homchick – Christmas in Ice</td>
<td>Dawn Murphy- Explore Fairbanks</td>
<td>Larnetia Skipps- NPHS Booster Club</td>
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<tr>
<td>Goldie Southwood – Santa Seniors</td>
<td>Marisa Sharrah- Flint Hills</td>
<td>Santa Claus – City Council</td>
</tr>
<tr>
<td>Stacy Harvill- Madden Real Estate</td>
<td>David Skipps – NPHS Booster Club</td>
<td>Marilyn Fye- Christmas In Ice</td>
</tr>
<tr>
<td>Sharron Hunter- Friends of the Library</td>
<td>Phil Zastrow- NPCCC</td>
<td>Carolyn Gripper- Citizen</td>
</tr>
</tbody>
</table>
COMMITTEE FOCUS

• THE NORTH POLE FESTIVAL "SUMMERFEST" COMMITTEE IS A COMMITTEE FORMED BY THE CITY OF NORTH POLE
  - THE PRIMARY FOCUS OF THE FESTIVAL COMMITTEE HAS BEEN THE FOURTH OF JULY FESTIVAL
  - DURING THE PAST YEAR THE COMMITTEE EXPLORED AVENUES TO ENGAGE THE COMMUNITY IN ACTIVITIES -- WHICH PROVIDE A SERVICE TO OUR RESIDENTS
  - GIVE ORGANIZATIONS AN AVENUE TO SHARE INFORMATION ABOUT THEMSELVES

• THIS PARTNERSHIP HELPS FACILITATE COMMUNITY COHESION AND ALLOWS US TO SHARE IN OUR SUCCESS

• BUILD A STRONGER MORE VIABLE NORTH POLE
COMMITTEE FOCUS

- BELIEVE THE MORE BUSINESSES AND ORGANIZATIONS WE CAN TURN INTO ACTIVE PARTNERS THE STRONGER AND BETTER OUR COMMUNITY WILL BE

- A QUEST TO IDENTIFY, BY CALENDAR QUARTER, ALL OF THE EVENTS AND ACTIVITIES THAT OCCUR IN THE NORTH POLE AREA IN A GIVEN YEAR

- CREATE A NETWORK OF SUPPORT FOR THESE ACTIVITIES
  - CREATE “BITE SIZE” PIECES FOR THE DIFFERENT EVENTS AND HELP FACILITATE LOCAL BUY IN.
  - PEOPLE ARE MORE LIKELY TO HELP WITH A PROJECT IF THEY CAN UNDERSTAND THEIR PIECE OF THE WHOLE PUZZLE.
  - DEFINE THE MAJOR TASKS OR ELEMENTS INVOLVED EACH NORTH POLE COMMUNITY EVENT,
  - IDENTIFY TARGETED OPPORTUNITIES TO MATCH SPECIFIC PARTNERS WITH SPECIFIC EVENT.
# MOTIVATION & NEEDS

<table>
<thead>
<tr>
<th>Calendar of Events</th>
<th>Access to Event Information</th>
<th>Market Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Synchronize, Deconflict and Coordinate Events</td>
<td>Coordinate/Recruit Volunteers</td>
<td>Highlight Volunteer Opportunities</td>
</tr>
<tr>
<td>Highlight Sponsorship Opportunities</td>
<td>Better Planning Efforts- Efficiency</td>
<td>Stronger Working Relationships</td>
</tr>
<tr>
<td>Marketing Sponsorships: Advertisement and Visibility</td>
<td>Coordinate Efforts Across all Planning Phases</td>
<td>Make Bite Size Pieces More Visual</td>
</tr>
<tr>
<td>Retain Individuality</td>
<td>Increase Awareness opportunities for assistance</td>
<td>Be Responsive to City Strategic Plan</td>
</tr>
<tr>
<td>Highlighting Organization Internal Opportunities</td>
<td>Sharing Contact Information</td>
<td></td>
</tr>
</tbody>
</table>
STRENGTHS

- REASONABLE AND AVID SPONSORS
- FAITHFUL FOLLOWERS
- SUCCESSFUL EVENTS
- EFFECTIVE MARKETING
  - ‘WE ARE NORTH POLE’
  - BRING IN OTHER COMMUNITIES
  - NEW CUSTOMERS FOR LOCAL BUSINESSES
- LOCATION BETWEEN FT. WAINWRIGHT AND EIELSON AIR FORCE BASE
WEAKNESSES

- ABSENCE OF STAKEHOLDER SUPPORT
- NORTH POLE CITY COUNCIL MEMBERS
- LOCAL BUSINESSES
- RESISTANCE TO CHANGE,
  - “STUCK IN THE MUD” – KILLS NEW IDEAS
  - IMPACTS VOLUNTEER PARTICIPATION
WEAKNESSES

• SMALL COMMITTEES FOR EVENTS – SAME VOLUNTEERS DO EVERYTHING
  • VOLUNTEER ‘BURN OUT’
• EVENT INFORMATION
  • “KEEPER OF INFORMATION” - COMPROMISES COORDINATION
  • NOT HAVING A COMMUNITY REFERENCE LIBRARY
  • LACK OF PROCEDURES OR POLICIES
CHALLENGES

• NURTURING NEW IDEAS
• CAPITALIZING ON SOCIAL MEDIA MEDIUMS
• BUILDING LARGER POOL OF VOLUNTEERS
• BUILDING COMMUNITY AWARENESS IN SURROUNDING AREAS
• COMMUNITY EVENTS COMPETING FOR THE SAME PARTICIPANTS
• OVERCOMING OLD MINDSETS - SAME PEOPLE, SAME APPROACHES
• CHOOSING EFFECTIVE MARKETING STRATEGIES FOR EACH EVENT
• COMMUNICATION WITH EVENT PLANNERS- MANAGING EXPECTATIONS
OPPORTUNITIES

• STRONGER PARTICIPATION IN EVENTS
  • NORTH POLE ECONOMIC DEVELOPMENT
  • NORTH POLE CHAMBER OF COMMERCE
  • NORTH POLE BUSINESSES
  • NORTH POLE CITY COUNCIL
  • COMMUNITY LEADERS
  • OTHER COMMUNITY ORGANIZATIONS

• EDUCATING POTENTIAL SPONSORS

• DEVELOP A COMMUNITY EVENTS REFERENCE LIBRARY
  • POLICIES AND PROCEDURES
  • ACTIVITY DATABASE
  • VOLUNTEER WEBSITE IE ‘VOLUNTEER SPOT’
  • PLANNING WORKSHEETS
OPPORTUNITIES

• STRATEGIC MARKETING
  • BROADEN SOCIAL MEDIA
  • EXPLORE FAIRBANKS RESOURCES
    • PARTICIPATE IN COMMITTEES
    • NP SECTION IN VISITOR GUIDE
• MORE VISIBLE CALENDAR
  - COMMUNITY CALENDAR
  - CITY ADMIN CALENDAR
• COMMUNITY MARQUEE
  • LINKED TO COMMUNITY CALENDAR
ACCOMPLISHMENTS

- EVENT PLANNING WORKSHEET
- ITEMIZED RECURRING EVENTS BY QUARTER
- COMMUNITY EVENT CALENDAR
- SOCIAL MEDIA
  - FACEBOOK
  - TWITTER
RECOMMENDATIONS

- ESTABLISH PERMANENT CITY COMMUNITY EVENTS COMMITTEE
- MEMBERS
  - CITY COUNCIL- CHAIR
  - BED TAX GRANT RECIPIENTS
  - ORGANIZATIONS & COMMUNITY MEMBERS
- STAFF SUPPORT TO COMMITTEE
- FUNCTIONS
  - IMPLEMENT RECOMMENDATIONS
  - FURTHER DEVELOP OPPORTUNITIES
  - DRIVE BUSINESS PARTICIPATION IN EVENTS
  - RELOOK ANNUALLY - REFRESH SWOT ASSESSMENT & STRATEGIES
RECOMMENDATIONS

- Link City Community Calendar to Explore Fairbanks (Redirects)
- Expand City Administrative Calendar
- Advocate North Pole Businesses to Pursue North Pole Section in Explore Fairbanks Visitor Guide
- Promote North Pole Businesses in NPCCC Visitor Guide
- Capitalize on Programs like “Volunteer Spot”
- Communications Plan
  - All Mediums
  - “Multi” Generation Friendly
  - Contemporary Innovation
  - North Pole Event Directory
Memo

To: NP City Council
From: Kathy Weber, CMC – City Clerk
Date: 1/8/2016
Re: Liquor License Renewal

The ABC Board has contacted the City of North Pole as the following businesses are renewing their licenses within our jurisdiction. They are as follows:

<table>
<thead>
<tr>
<th>Lic.#</th>
<th>Doing Business As</th>
<th>License Type</th>
<th>Licensee</th>
<th>Premises Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1821</td>
<td>Oaken Keg Spirit Shop</td>
<td>Package Store</td>
<td>Carr-Gottstein Foods Co</td>
<td>301 N Santa Claus Lane</td>
</tr>
<tr>
<td>3177</td>
<td>Loyal Order of Moose #306</td>
<td>Club</td>
<td>North Pole Loyal Order of Moose #306</td>
<td>300 S Santa Claus Lane</td>
</tr>
<tr>
<td>5347</td>
<td>Grizzli’s</td>
<td>Restaurant/Eating Place – Public Convenience</td>
<td>Wilde Berry, LLC</td>
<td>211 Cross Way</td>
</tr>
</tbody>
</table>

The ABC Board is required under Alaska Statute to notify the City in writing that these establishments are renewing their liquor license so the city council can file a “protest” if they so desire.

The City Council has been provided information on any complaints regarding the establishments from the Police Department, Fire Department, and also if they are up to date with City business licenses, water & sewer, and all sales tax.

As of this date there are no violations against any of the establishments up for renewal and recommendation is for a vote of non-objection for the above businesses. Please contact me if you have any further questions.

Thank you.
5.08.030 Council review of license issuance, renewal, transfer, relocation, or continued operation.

A. The Council may protest the issuance, renewal, transfer, relocation, or continued operation of an alcoholic beverage license as provided in State law. The protest shall cite any of the following criteria which the Council determines to be pertinent:

1. The character and public interests of the surrounding neighborhood;

2. Actual and potential law enforcement problems, including the proximity of the premises to law enforcement stations and patrols;

3. The concentration of other licenses of the same and other types in the area;

4. Whether the surrounding area experiences an unacceptable rate of alcohol abuse or of crime or accidents in which the abuse of alcohol is involved;

5. The adequacy of parking facilities;

6. The safety of ingress to and egress from the premises;

7. Compliance with State and local fire, health and safety codes;

8. The degree of control the licensee has or proposes to have over the conduct of the licensed business;

9. The history of convictions of the applicants and affiliates of the applicants for:
   a. Any felony involving moral turpitude;
   b. Any violation of AS Title 04; and
   c. Any violation of the alcoholic beverage control laws of another state as a licensee of that state;

10. Whether the applicant or the applicant’s affiliates are untrustworthy, unfit to conduct a licensed business or constitute a potential source of harm to the public;

11. Any other factor the Council determines is generally relevant or is relevant to a particular application.

B. The Council may also protest the issuance, transfer, renewal, relocation, or continued operation of a license as provided in State law if it determines any of the following conditions exist:
1. The business operated under the license is, on the date the Council considers the license, delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the operation of the licensed premises;

2. There are delinquent water and sewer charges or penalty or interest thereon arising out of the operation of the licensed premises;

3. There is a delinquent charge or assessment owing the City of North Pole by the licensee for a municipal service provided for the benefit of the business conducted under the license or for a service or an activity provided or conducted by the municipality at the request of or arising out of an activity of the business conducted under the license;

4. If the license requested is for a beverage dispensary and is requested under AS 04.11.400(d)(1), unless the tourist facility will contain thirty or more rooms;

5. The business operated under the license is, on the date the Council considers the application, in violation of State or local fire, health, or safety codes. A criminal conviction of the violation is not a prerequisite for a protest under this section.

C If the Council recommends protest of the issuance, renewal, transfer, relocation, or continued operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the Council to defend the application. For the purposes of this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the address last provided by the applicant to the City Clerk. At the conclusion of the hearing, the Council decision to protest the application shall stand unless the majority of the Council votes to withdraw the protest. (Ord. 15-11 § 2, 2015)
January 6, 2016

City of North Pole
Attn: Kathy Weber
VIA Email: kathy.weber@northpolealaska.org
Cc: kmajor@fnsb.us

Re: Notice of 2016/2017 Liquor License Renewal Applications

Dear Ms. Weber,

We have received a renewal application for each of the following licenses within your jurisdiction:

<table>
<thead>
<tr>
<th>Lic. #</th>
<th>Doing Business As</th>
<th>License Type</th>
<th>Licensee</th>
<th>Premises Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>778</td>
<td>Oaken Keg Spirit Shop #1821</td>
<td>Package Store</td>
<td>Carr-Gottstein Foods Co.</td>
<td>301 N Santa Claus Lane</td>
</tr>
<tr>
<td>3177</td>
<td>Loyal Order of Moose #306</td>
<td>Club</td>
<td>North Pole Loyal Order of Moose #306</td>
<td>300 S Santa Claus Lane</td>
</tr>
<tr>
<td>5347</td>
<td>Grizzli’s</td>
<td>Restaurant/Eating Place/Public Convenience</td>
<td>Wilde Berry, LLC</td>
<td>211 Cross Way</td>
</tr>
</tbody>
</table>

A local governing body as defined under AS 04.21.080(b)(18) may protest the approval of an application(s) pursuant to AS 04.11.480 by providing the board and the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is arbitrary, capricious, and unreasonable. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or
ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify our office and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind when responding to this notice. AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application(s) referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information regarding local governing body protests, please refer to 3 AAC 304.145.

If you have any questions or concerns or require additional information, please feel free to contact our licensing unit at alcohol.licensing@alaska.gov.

Sincerely,

Sarah Daulton Oates
Records & Licensing Supervisor
sarah.oates@alaska.gov
License is:  
- [ ] Full Year  
- [ ] Seasonal  
If seasonal, list dates of operation: 

<table>
<thead>
<tr>
<th>License Number:</th>
<th>License Type:</th>
<th>Statute Reference:</th>
</tr>
</thead>
<tbody>
<tr>
<td>778</td>
<td>Package Store</td>
<td>Sec. 04.11.150</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Local Governing Body:</th>
<th>Community Council (if applicable):</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Pole</td>
<td></td>
</tr>
<tr>
<td>Fairbanks North Star Borough</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Licensee:</th>
<th>Doing Business As (DBA):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carr-Gottstein Foods Co.</td>
<td>Oaken Keg Spirit Shop #1821</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mailing Address:</th>
<th>Street Address or Location of Premises:</th>
</tr>
</thead>
<tbody>
<tr>
<td>P.O. Box 21046</td>
<td>301 N Santa Claus Lane</td>
</tr>
<tr>
<td>Phoenix, AZ 85048-6916</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phone:</th>
<th>Fax:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>623-861-3673</td>
<td>623-861-1377</td>
<td><a href="mailto:Tarig.Jackson6@Safeway.com">Tarig.Jackson6@Safeway.com</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECTION B – OWNERSHIP INFORMATION – CORPORATION (if owner is a sole proprietor, skip to SECTION C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporations, LLCs, LLPs and LPs must be registered with the Alaska Division of Corporations.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Entity (Corporation/LLC/LLP/LP):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carr-Gottstein Foods Co.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is the Entity in &quot;Good Standing&quot; with the Alaska Division of Corporations?</th>
</tr>
</thead>
</table>
| [ ] Yes  
| [x] No  

If no, attach written explanation. Your entity must be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.

<table>
<thead>
<tr>
<th>Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with 10% or more of stock)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td>See Attached</td>
</tr>
</tbody>
</table>

NOTE: If you need additional space, please attach a separate sheet.
**SECTION C – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)**

<table>
<thead>
<tr>
<th>Individual Licensees/Affiliates (the ABC Board defines an “affiliate” as the spouse or significant other of a licensee. Each affiliate must be listed.)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong></td>
</tr>
<tr>
<td>Applicant ☐</td>
</tr>
<tr>
<td>Applicant ☐</td>
</tr>
<tr>
<td>Applicant ☐</td>
</tr>
<tr>
<td>Applicant ☐</td>
</tr>
</tbody>
</table>

**SECTION D – SUPPLEMENTAL QUESTIONS**

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Was your business open at least 30 days for 8 hours each day in 2014?</td>
<td>☐</td>
<td>☑</td>
</tr>
<tr>
<td>Was your business open at least 30 days for 8 hours each day in 2015?</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>Was any person named in this application been convicted of a felony or Title 4 violation?</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>Has the licenced premises changed from the last diagram submitted?</td>
<td>☑</td>
<td>☐</td>
</tr>
<tr>
<td>Do you intend to sell alcoholic beverages in response to a written order?</td>
<td>☑</td>
<td>☐</td>
</tr>
</tbody>
</table>

**DECLARATION**

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.
- As a licensee (sole proprietor or partner), I certify that I have received Alaska alcohol server training and my certification is currently valid.
- As a corporate/LLC licensee, I certify that all agents and employees who serve, sell, or are otherwise responsible for the service, sale, or storage of alcoholic beverages have received Alaska alcohol server training and their certification is currently valid. I further certify that certain shareholders, members, or officers, directors, or members of the entity who are not directly or indirectly responsible for the service, sale, or storage of alcoholic beverages are not Alaska alcohol server training certified and will not be required to be certified.
- As a licensee, I certify that all of my agents and employees tasked with patron identification verification have received alcohol server training and their certification is currently valid.

**License Fee** | $1,500.00
--- | ---
**Filing Fee** | $200.00
**TOTAL** | $1,700.00
**Late Fee of $500.00 – if received or postmarked after 12/31/2015** | $0
**Fingerprint Fee – $49.75 per person (only for new owners/members)** | $0
**GRAND TOTAL** | $1,700

**Licensee Signature:**

**Notary Signature:**

**Printed Name & Title:**

**Subscribed and sworn to before me this Day of ,
My commission expires:**

**Page 2 of 2**
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

Count of Alameda

Subscribed and sworn to (or affirmed) before me on this 23rd day of December, 2015, by Robert A. Gordon, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

[Signature] (Seal)

ANDEA PALIAMENT
Commission # 2110759
Notary Public - California
Alameda County
My Comm. Expires Jun 5, 2019
<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>HOME ADDRESS</th>
<th>SHARE %</th>
<th>WORK PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ROBERT L. EDWARDS</td>
<td>PRESIDENT &amp; CEO</td>
<td>5918 STONERIDGE MALL RD</td>
<td>0%</td>
<td>925.467.3700</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PLEASANTON, CA 94588</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>5918 STONERIDGE MALL RD</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PLEASANTON, CA 94588</td>
<td>0%</td>
<td>925.467.3700</td>
</tr>
<tr>
<td>BRADLEY S. FOX</td>
<td>VP &amp; TREASURER</td>
<td>PLEASANTON, CA 94588</td>
<td>0%</td>
<td>925.467.3700</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5918 STONERIDGE MALL RD</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>PLEASANTON, CA 94588</td>
<td>0%</td>
<td>925.467.3700</td>
</tr>
<tr>
<td>SSI-AK HOLDINGS, INC</td>
<td></td>
<td>100%</td>
<td>0%</td>
<td>925.467.3700</td>
</tr>
</tbody>
</table>

Robert A. Gordon
Renewal Liquor License
2016/2017

License is: [ ] Full Year [ ] Seasonal  If seasonal, list dates of operation: ____________

### SECTION A - LICENSE INFORMATION

<table>
<thead>
<tr>
<th>License Number:</th>
<th>License Type:</th>
<th>Statute Reference:</th>
</tr>
</thead>
<tbody>
<tr>
<td>3177</td>
<td>Club</td>
<td>Sec. 04.11.110</td>
</tr>
</tbody>
</table>

Local Governing Body:
North Pole
Fairbanks North Star Borough
Community Council (if applicable):

Name of Licensee:
North Pole Loyal Order of Moose #306
Doing Business As (DBA):
Loyal Order of Moose #306

Mailing Address:
300 S Santa Claus Lane
North Pole, AK 99705
Street Address or Location of Premises:

Phone: 907-488-2774  Fax: 907-488-0114

### SECTION B – OWNERSHIP INFORMATION – CORPORATION (if owner is a sole proprietor, skip to SECTION C)

Corporations, LLCs, LLPs and LPs must be registered with the Alaska Division of Corporations.

Name of Entity (Corporation/LLC/LLP):
North Pole Loyal Order of Moose #306

is the Entity in "Good Standing" with the Alaska Division of Corporations?  [X] Yes  [ ] No
If no, attach written explanation. Your entity must be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with 10% or more of stock)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>%</th>
<th>Mailing Address</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>KEVIN GOODALL</td>
<td>PRES.</td>
<td></td>
<td>813 S TERRY DR NORTH POLE</td>
<td>907-388-6719</td>
</tr>
<tr>
<td>MICHAEL RILEY</td>
<td>SEC/MAN</td>
<td></td>
<td>1081 SHOSHONE DR NORTH POLE</td>
<td>907-488-2381</td>
</tr>
<tr>
<td>JAY SUWAN</td>
<td>VICE</td>
<td></td>
<td>315 GREENSTONE RD NORTH POLE</td>
<td>907-382-7728</td>
</tr>
<tr>
<td>DAVE AYER</td>
<td>TREAS.</td>
<td></td>
<td>2713 PARK LN, NORTH POLE</td>
<td>907-347-4322</td>
</tr>
</tbody>
</table>

NOTE: if you need additional space, please attach a separate sheet.
### SECTION C – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

<table>
<thead>
<tr>
<th>Name:</th>
<th>Applicant □ Affiliate □</th>
<th>Name:</th>
<th>Applicant □ Affiliate □</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td></td>
<td>Phone:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name:</th>
<th>Applicant □ Affiliate □</th>
<th>Name:</th>
<th>Applicant □ Affiliate □</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
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<td>Address:</td>
<td></td>
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<tr>
<td>Phone:</td>
<td></td>
<td>Phone:</td>
<td></td>
</tr>
</tbody>
</table>

### SECTION D – SUPPLEMENTAL QUESTIONS

- **Was your business open at least 30 days for 8 hours each day in 2014?**
  - Yes □ No □
- **Was your business open at least 30 days for 8 hours each day in 2015?**
  - Yes □ No □
- **Has any person named in this application been convicted of a felony or Title 4 violation?**
  - Yes □ No □
  - If yes, attach a written explanation.
- **Has the licensed premises changed from the last diagram submitted?**
  - Yes □ No □
  - If yes, attach a new diagram with designated premises areas outlined in red.

### DECLARATION

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.
- As a licensee (sole proprietor or partner), I certify that I have received Alaska alcohol server training and my certification is currently valid.
- As a corporate/LLC licensee, I certify that all agents and employees who serve, sell, or are otherwise responsible for the service, sale, or storage of alcoholic beverages have received Alaska alcohol server training and their certification is currently valid. I further certify that certain shareholders, officers, directors, or members of the entity who are not directly or indirectly responsible for the service, sale, or storage of alcoholic beverages are not Alaska alcohol server training certified and will not be required to be certified.
- As a licensee, I certify that all of my agents and employees tasked with patron identification verification have received alcohol server training and their certification is currently valid.

| License Fee | $1200.00 |
| Filing Fee | $200.00 |
| **TOTAL** | **$1400.00** |
| Late Fee of $500.00 – if received or postmarked after 12/31/2015 | |
| Fingerprint Fee – $49.75 per person (only for new owners/members) | $49.75 |
| **GRAND TOTAL** | **$1449.75** |

**Licensee Signature**

**Notary Signature**

**Notary Public in and for the State of: Alaska**

**Printed Name & Title:**

**Subscribed and sworn to before me this**

**My commission expires:** 10-01-2019
License is: [ ] Full Year  [ ] Seasonal  If seasonal, list dates of operation: 

<table>
<thead>
<tr>
<th>SECTION A - LICENSE INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Number:</td>
</tr>
<tr>
<td>5347</td>
</tr>
<tr>
<td>Local Governing Body:</td>
</tr>
<tr>
<td>North Pole Fairbanks North Star Borough</td>
</tr>
<tr>
<td>Name of Licensee:</td>
</tr>
<tr>
<td>Wilde Berry, LLC</td>
</tr>
<tr>
<td>Mailing Address:</td>
</tr>
<tr>
<td>P.O. Box 70362</td>
</tr>
<tr>
<td>Fairbanks, AK 99707</td>
</tr>
<tr>
<td>Phone:</td>
</tr>
<tr>
<td>907 878-0709</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SECTION B – OWNERSHIP INFORMATION – CORPORATION (if owner is a sole proprietor, skip to SECTION C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporations, LLCs, LLPs and LPs must be registered with the Alaska Division of Corporations.</td>
</tr>
<tr>
<td>Name of Entity (Corporation/LLC/LLP/LP):</td>
</tr>
<tr>
<td>Wilde Berry, LLC</td>
</tr>
<tr>
<td>Is the Entity in &quot;Good Standing&quot; with the Alaska Division of Corporations?  [ ] Yes  [ ] No</td>
</tr>
<tr>
<td>If no, attach written explanation. Your entity must be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.</td>
</tr>
<tr>
<td>Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and shareholder/member with 10% or more of stock)</td>
</tr>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Robert Hananum</td>
</tr>
<tr>
<td>Amanda Hananum</td>
</tr>
</tbody>
</table>

NOTE: if you need additional space, please attach a separate sheet.
SECTION C – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

Individual Licensees/Affiliates (The ABC Board defines an “affiliate” as the spouse or significant other of a licensee. Each affiliate must be listed.)

<table>
<thead>
<tr>
<th>Name:</th>
<th>Address:</th>
<th>Phone:</th>
</tr>
</thead>
</table>

Applicant [ ]
Affiliate [ ]

Date of Birth: |

Applicant [ ]
Affiliate [ ]

Date of Birth: |

Applicant [ ]
Affiliate [ ]

Date of Birth: |

Applicant [ ]
Affiliate [ ]

Date of Birth: |

SECTION D – SUPPLEMENTAL QUESTIONS

Was your business open at least 30 days for 8 hours each day in 2014? Yes [ ] No [ ]
Was your business open at least 30 days for 8 hours each day in 2015? Yes [ ] No [ ]
Has any person named in this application been convicted of a felony or Title 4 violation? Yes [ ] No [ ]
If yes, attach a written explanation.

Has the licensed premises changed from the last diagram submitted? Yes [ ] No [ ]
If yes, attach a new diagram with designated premises areas outlined in red.

Were your gross receipts from the sale of food at least 50% of your total gross receipts for 2014 and 2015? Yes [ ] No [ ]

DECLARATION

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.
- As a licensee (sole proprietor or partner), I certify that I have received Alaska alcohol server training and my certification is currently valid.
- As a corporate/LLC licensee, I certify that all agents and employees who serve, sell, or are otherwise responsible for the service, sale, or storage of alcoholic beverages have received Alaska alcohol server training and their certification is currently valid. I further certify that certain shareholders, officers, directors, or members of the entity who are not directly or indirectly responsible for the service, sale, or storage of alcoholic beverages are not Alaska alcohol server training certified and will not be required to be certified.
- As a licensee, I certify that all of my agents and employees tasked with patron identification verification have received alcohol server training and their certification is currently valid.

License Fee $ 600.00
Filing Fee $ 200.00
TOTAL $ 800.00
Late Fee of $500.00 – if received or postmarked after 12/31/2015 $ 
Fingerprint Fee – $49.75 per person (only for new owners/members) $ 
GRAND TOTAL $ 849.75

Licensee Signature

Notary Signature

Notary Public in and for the State of: Alaska

Printed Name & Title: Amber Hamilton, Owner Partner

Subscribed and sworn to before me this 21st day of December, 2015.

My commission expires: 09-18-2018

Renewal Application Page 2 of 2
January 11, 2016

To: Kathy Weber, MMC

Re: Liquor License

The North Pole Police Department has no reason to object the issuing of liquor license to the following establishments. We have had no cases that would support opposition.

<table>
<thead>
<tr>
<th>Lic.#</th>
<th>Doing Business As</th>
<th>License Type</th>
<th>Licensee</th>
<th>Premises Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1821</td>
<td>Oaken Keg Spirit Shop</td>
<td>Package Store</td>
<td>Carr-Gottstein Foods Co</td>
<td>301 N Santa Claus Lane</td>
</tr>
<tr>
<td>3177</td>
<td>Loyal Order of Moose #306</td>
<td>Club</td>
<td>North Pole Loyal Order of Moose #306</td>
<td>300 S Santa Claus Lane</td>
</tr>
<tr>
<td>5347</td>
<td>Grizzil's</td>
<td>Restaurant/Eating Place – Pubic Convenience</td>
<td>Wilde Berry, LLC</td>
<td>211 Cross Way</td>
</tr>
</tbody>
</table>

Thanks

Chief Steve Dutra
Memo

To: Kathy Weber
From: Stephanie DeCristo, Sales Tax Administrator/AP/Business license admin
cc: 
Date: 01/11/2016
Re: Liquor license renewals

Kathy,

Oaken Keg Spirit Shop, Loyal Order of Moose #306 and Grizzli's are all up to date and current on their sales tax and business license.

Respectfully,

Stephanie DeCristo
Business License Admin
City of North Pole
Kathy Weber

From: Buddy Lane <blane@gci.net>
Sent: Friday, January 08, 2016 2:47 PM
To: Kathy Weber
Cc: Buddy Lane; Geoff Coon
Subject: Re: Liquor License renewals

Kathy,

There are no issues from the Fire Department with the renewal of the liquor licenses.

Buddy Lane
Blane@gci.net
907-322-2193
Sent from my iPhone

On Jan 8, 2016, at 10:18 AM, Kathy Weber <Kathy.Weber@northpolealaska.org> wrote:

Please see attached memo and respond before Wednesday, January 13th.

Thanks,

Kathy Weber, MMC
125 Snowman Lane
North Pole, Alaska 99705
P: 907-488-8583
F: 907-488-3002

<Liquor License Renewal Memo.doc>
MEMO

January 8, 2016

To: Kathy Weber, CMC-City Clerk
CC: 
From: Renee Beckman
Re: Oaken Keg Spirit Shop, Loyal Order of Moose #306, Grizzli’s

As of today, January 8, 2016, Oaken Keg Spirit Shop, Loyal Order of Moose #306, and Grizzli’s are current on their utility accounts, with no delinquent notices or outstanding payments. Additionally, there are no active liens or assessments due for the locations of the above referenced establishments.

Duly Submitted,

Renee Y. Beckman
Accounts Receivable/Utility Billing
City Of North Pole
CITY OF NORTH POLE

Ordinance 16-01

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 3, ELECTIONS, CHAPTER 3.16.020, DECLARATION OF CANDIDACY AND 3.16.080 FILLING VACANCIES

WHEREAS, the current mid-August deadline for filing for local office shortens local campaigns and the time period available to learn about candidates; and

WHEREAS, the Tanana Valley fair, typically held in early August before the local filing deadlines, would otherwise provide an excellent opportunity for candidates to meet, hear and interact with borough citizens; and

WHEREAS, the Fairbanks North Star Borough has already adopted this filing deadline and encourages the City of Fairbanks and the City of North Pole similarly change their filing deadlines as this change would continue to keep local elections streamlined.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 3 Elections, Chapter 3.16.020, Declaration of candidacy, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized red font; deleted text in strikethrough font].

3.16.020 Declaration of candidacy.

A. A candidate for municipal office is nominated by executing a declaration of candidacy under oath and a properly and fully completed public financial disclosure statement that complies with the requirements of State law.

B. A declaration of candidacy shall be in a form provided by the City Clerk and shall state the following:

1. The full name of the candidate and the manner in which he/she wishes his/her name to appear on the ballot;
2. The full residence and mailing addresses of the candidate;
3. The office for which the candidate declares;
4. That the candidate is qualified for the office as provided by law;
5. The candidate shall certify information contained in the declaration of candidacy is true and accurate;
6. The date and notarized statement of the candidate;
7. Any other information that the City Clerk reasonably requires to determine whether the
candidate is qualified for the office as provided by law.
C. Declarations of candidacy shall be provided by the City Clerk.

D. Filing for elective offices of mayor or city council shall be made by filing a declaration of candidacy with the city clerk from July 15th through July 30th, 5:00 p.m. Should July 30th be a Saturday or Sunday, candidates shall have until 5:00 p.m. on the first Monday following to file their declaration.

E. Any candidate desiring to withdraw his declaration of candidacy may do so at any time during the period for filing a declaration of candidacy and at any time during the next five days after the filing deadline. All declarations of candidacy which are not withdrawn shall be preserved by the Clerk for one year.
F. A person may not occupy more than one office at one time. A person shall not be a candidate for more than one seat on a body.
G. A $25 (twenty-five-dollar) nonrefundable filing fee shall accompany the declaration of candidacy. (Ord. 05-09 § 2, 2005)

Section 3. Title 3 Elections, Chapter 3.16.080, Filling vacancies, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized red font; deleted text in strikethrough font].

3.16.080 Filling vacancies.
A. The City Clerk shall publish in one or more papers of general circulation in the City borough a notice of offices to be filled at the election and the procedure for filing a declaration of candidacy for the offices.
B. Notice shall be published the first and third weeks of July June for regular elections.
C. If a vacancy occurs in an elective office during the term of office, except in the case of recall or the office of the mayor, the council shall fill the vacancy by appointment. See Charter Section 2.14. (Ord. 05-09 § 2, 2005)

Section 4. Effective Date. This ordinance shall be effective at 5:00 p.m. of the first City business day following its adoption

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 1st day of February, 2016.

__________________________________________
Bryce J. Ward, Mayor

ATTEST:

______________________________
Kathryn M Weber, MMC
North Pole City Clerk
FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-57

AN ORDINANCE AMENDING FNSBC 2.12.190 AND 2.12.270 REGARDING FILING PERIOD FOR DECLARATION OF CANDIDACY AND VACANCY NOTICES

WHEREAS, the current mid-August deadline for filing for local office shortens local campaigns and the time period available to learn about candidates; and

WHEREAS, the Tanana Valley fair, typically held in early August before the local filing deadlines, would otherwise provide an excellent opportunity for candidates to meet, hear and interact with borough citizens; and

WHEREAS, if the City of Fairbanks and the City of North Pole similarly change their filing deadlines, the benefit of this change would be further enhanced.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. FNSBC 2.12.190, Declaration of candidacy, is hereby amended as follows:

A. A candidate for municipal office is nominated by executing a declaration of candidacy under oath and a properly and fully completed public financial disclosure statement that complies with the requirements of state law.

B. A declaration of candidacy shall be in a form provided by the borough clerk and shall state the following:

1. The full name of the candidate, and the manner in which he wishes his name to appear on the ballot;

2. The full residence and mailing addresses of the candidate;

3. The office for which the candidate declares;

4. That the candidate is qualified for the office as provided by law;

5. The date and notarized statement of the candidate;

6. The candidate shall certify information contained in the declaration of candidacy is true and accurate;

7. Any other information that the borough clerk reasonably requires to determine whether the candidate is qualified for the office as provided by law.

C. Declarations of candidacy shall be provided by the borough clerk.
D. Filing for elective offices of mayor, assembly, school board, or Interior Alaska Natural Gas Utility Board (IGU) shall be made by filing a declaration of candidacy with the borough clerk from July 15th through July 30th [AUGUST 1ST THROUGH AUGUST 15TH], 4:30 p.m. Should July 30th [AUGUST 15TH] be a Saturday or Sunday, candidates shall have until 4:30 p.m. on the first Monday following to file their declaration. A candidate shall pay a $25.00 nonrefundable filing fee to have the declaration of candidacy filed.

E. Declarations of candidacy may be filed with the borough clerk by electronic transmission. If filed electronically, the forms must be electronically received by 4:30 pm on July 30th [AUGUST 15TH] and the original signed and notarized statement, a properly and fully completed public financial disclosure statement that complies with the requirements of state law, and filing fee must be postmarked on or before July 30th [AUGUST 15TH] and received or hand delivered to the borough clerk by Tuesday following the filing period deadline. If the original is not postmarked and received by or hand delivered to the borough clerk on the Tuesday following the filing period, the candidate's name shall not appear on the ballot.

Section 3. FNSBC 2.12.270, Notice of vacancies, is hereby amended as follows:

A. The borough clerk shall publish in one or more papers of general circulation in the borough a notice of offices to be filled at the election and the procedure for filing a declaration of candidacy for the offices.

B. Notice shall be published the first and third week of June [JULY].

Section 4. Effective Date. This ordinance shall be effective at 5:00 p.m. of the first Borough business day following its adoption.

PASSED AND APPROVED THIS 8TH DAY OF OCTOBER, 2015.

ATTEST:

[Nanci Ashford-Bingham, MMC]
Borough Clerk

Ayes: Golub, Sattley, Hutchison, Roberts, Lawrence, Dodge, Quist, Kassel
Noes: None
Excused: Davies
Memo

To: North Pole City Council
From: Bill Butler
Date: January 13, 2016
Subject: Purchase a snowplow for new Public Works pickup truck

-------------------

Recommendation

Transfer $7,400.00 from the General Fund to the Public Works Vehicle Fleet Fund to purchase a snowplow costing $7,800.00 for the new pickup truck.

- Public Works Fleet Fund balance end of 2015.................................................$432.00
- General Fund transfer .........................................................................................$7,400.00
- New Public Works Fleet Fund balance ...............................................................$7,832.00

Background

In May 2015, the City Council approved Public Works purchasing a replacement pickup truck--Ford F350 4x4. Public Works purchased this model pickup truck to accommodate a snowplow, but there were insufficient funds in the vehicle fleet fund for the purchase of a snowplow at that time. Public Works' practice is to retain an "emergency balance" of unspent funds through the end of the year if possible should unforeseen circumstances occur; for example, heavy snowfall, damaged equipment, or a building maintenance emergency.

Public Works was conservative in its spending in 2015 and ended the fiscal year with expenditures $40,000 under its approved budget. There is no mechanism for Public Works to reallocate unspent funds from one account to another without Council approval so it was not possible to purchase the snowplow at the end of the fiscal year. Public Works is requesting that $7,400.00 that was returned from the Public Works operating budget to the General Fund be transferred to the Public Works Vehicle Fleet Fund so it can purchase a snowplow.

Supporting documentation

- Public Works 2015 budget as of January 12, 2016
- Snowplow quote
ORDINANCE NO. 16-02

AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
AMEND THE 2016 BUDGET TO TRANSFER NECESSARY FUNDING
FROM THE GENERAL FUND TO THE PUBLIC WORKS FLEET FUND
TO PURCHASE A SNOWPLOW

WHEREAS, changes to the public services practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City, and

WHEREAS, at the end of 2015 the Public Works Department had operating fund expenditures more than $40,000 under its authorized budget, and

WHEREAS, the Public Works Department purchased a model Ford F350 4x4 pickup truck in 2015 with the intention that it could accommodate a snowplow, and

WHEREAS, the Public Works Vehicle Fleet Fund balance at the end of 2015 was $432, and

WHEREAS, with a limited Public Works staff of two full-time employees, two vehicles will improve the efficiency of the staff clearing snow from pedestrian paths and City property, and

WHEREAS, Public Works as solicited quotes and the cost of the snowplow that will best meet the Department’s needs cost $7,800.00

WHEREAS, to purchase the snowplow will require the transfer $7,400.00 from the General Fund to the Public Works Vehicle Fleet Fund and the attached fiscal NOTE details the fund transfer.

NOW, THEREFORE, BE IT ORDAINED by the North Pole City Council:

Section 1. This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

Section 2. Effective date. This ordinance shall become effective at 5:00 PM on the first City business day following its adoption.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 1st day of February, 2016.

ATTEST:

Bryce J. Ward, Mayor

Kathryn M Weber, MMC
North Pole City Clerk

City of North Pole
Ordinance 16-05
City of North Pole, Alaska

Fiscal Note Year: 2016

Accompanying Ordinance/Resolution: Budget transfer for Public Works snowplow

Originator / sponsor: Bill Butler

Date: 1/13/2016

Does the Ordinance or Resolution have a fiscal impact? ☑ yes □ no

<table>
<thead>
<tr>
<th>FUND</th>
<th>Account Description</th>
<th>Account #</th>
<th>Debit</th>
<th>Credit</th>
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<td>01-00-00-1000</td>
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<tr>
<td>53</td>
<td>Public Works Vehicle Fleet</td>
<td>53-00-00-5900</td>
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<td>$7,400.00</td>
</tr>
</tbody>
</table>

Summary: (Brief description of proposed alterations as defined by accompanying ordinance or resolution. Where did the money come from and how will it be used).

Requesting to transfer funds from the General Fund to the Public Works Fleet Fund. Public Works had a budget balance in excess of $40,000 at the end of 2015, but there was no means to transfer funding to the Fleet Fund at the end of the 2015 fiscal year without Council approval.

Prepared By: Bill Butler Date: 1/13/2016

Finance Approval: Date: 1/13/2016

NOTE- Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.
## Pick List

**Bill To:** PREFERRED CASH ACCOUNT  
***CASH ACCOUNT ONLY***  
ANCHORAGE, AK  99518

**Ship To:** PREFERRED CASH ACCOUNT  
***CASH ACCOUNT ONLY***  
ANCHORAGE, AK  99518

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<th>Inside</th>
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<th>Price</th>
<th>Ext Price</th>
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<td>9.5 MVP3 STAINLESS STEEL PLCEA</td>
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<td></td>
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<td>1</td>
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<td></td>
<td>WP-74300</td>
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<td>MVP3 BIG BOX ASSY WI/ULTRAM EA</td>
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<td>DISPLAY</td>
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<td>9.5 MVP3 STAINLESS STEEL BLA EA</td>
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<td></td>
</tr>
</tbody>
</table>

Plow Labor  
Labor - Plow Install  
1  
600.00  
600.00

Total  
7,800.00

---

Plows must be registered before warranty work can be performed. Please register your purchase at www.westernplows.com.
## CITY OF NORTH POLE

**REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET**

**FOR THE 12 MONTHS ENDING DECEMBER 31, 2015**

### GENERAL FUND

<table>
<thead>
<tr>
<th>Period</th>
<th>Actual</th>
<th>YTD Actual</th>
<th>Budget</th>
<th>Unexpended</th>
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**TOTAL PUBLIC WORKS EXPENDITURES**

| 567,072.57 | 567,072.57 | 607,541.00 | 40,568.43 | 93.3 |

**NET REVENUE OVER EXPENDITURES**

| ( 567,072.57 ) | ( 567,072.57 ) | ( 607,541.00 ) | ( 40,568.43 ) | ( 93.3 ) |

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FOR ADMINISTRATION USE ONLY

100 % OF THE FISCAL YEAR HAS ELAPSED

01/12/2016 08:32AM  PAGE: 3
CITY OF NORTH POLE

ORDINANCE 16-03

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 4 CHAPTER 4.08, SALES TAX BY ADDING MARIJUANA TAXES

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole wishes to establish clear tax regulations for the operation of marijuana establishments; and

WHEREAS, the personal use of marijuana as described in Alaska Statute 17.38.020 will not be affected by this ordinance; and

WHEREAS, the City of North Pole desires to make changes to the Sales Tax Code of the North Pole Municipal Code to raise revenues.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall codified.

Section 2. Title 4, Chapter 4.08, Sales Tax, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized red font; deleted text in strikethrough font].

Chapter 4.08
SALES TAX

Sections:

4.08.005 Purpose and intent.
4.08.010 Definitions.
4.08.015 Business licenses required.
4.08.020 Imposition of rate.
4.08.030 Obligations of seller.
4.08.040 Taxed transactions.
4.08.045 Sales of bingo, lotteries and pull-tabs.
4.08.050 Exemptions.
4.08.055 Repealed.
The purpose and intent of the tax imposed under this chapter is to raise revenues. The scope of the tax levied shall be broadly interpreted and exemptions shall be allowed only when the rental, sales or service clearly falls within an exemption defined in this chapter. (Ord. 14-26 § 2, 2014; Ord. 99-29 § 2, 1999)

**4.08.010 Definitions.**

For the purpose of this chapter, the following words and phrases shall have the meanings respectfully ascribed to them by this section:

“Buyer, consumer or person” means, without limiting the scope thereof, every individual, assignee, association, business trust, club, company, corporation, estate trust, firm, joint venture, partnership, co-partnership, receiver, society, trustee in bankruptcy, or any group or combination acting as a unit whether mutual, cooperative, fraternal, nonprofit, or otherwise who is a purchaser or renter of tangible or intangible goods or services.

“Marijuana “means the seeds, leaves, buds and flowers of the plant (genus) Cannabis, whether growing or not.

“Marijuana product” means any item made from, or that is combined with, the plant (genus) Cannabis or any resin or oil extracted from any part of the cannabis plant.

“Mayor” means chief administrative official of the City or the Mayor’s designee.

“Property” means any tangible personal or real possession.
“Rent” means the conditional use of personal or real property by a consumer for consideration.

“Retail sale” means the transfer of any kind of goods or services to consumers, for consideration, regardless of quantity or price.

“Sale” means the exchange of any real or personal property, or of any goods or services for consideration including barter, installment credit, conditional sales, and rental transactions for any purpose other than resale in the regular course of business.

“Sale for resale (wholesale)” means the act of selling tangible personal or real property to a buyer for reselling in its original form for consideration.

“Sales price” means the amount of consideration paid by the buyer in terms of monetary value. The exchange or sale price of real estate is based on the current fair market value.

“Sales Tax Administrator” means the Accounts Receivable Clerk or whoever performs the daily operations of administering the sales tax program for the City.

“Seller” means all work done or duties performed, provided, or furnished for others for compensation whether in conjunction with the sale of goods or not, but does not include services rendered by an employee to an employer.

“Services” means all work done or duties performed, provided or furnished for others for compensation whether in conjunction with the sale of goods or not, but does not include services rendered by an employee to an employer.

“Transaction made within the City” means the buyer takes possession of the purchased, rented, or leased property or service provided within the corporate limits of the City.

(Ord. 14-26 § 2, 2014; Ord. 99-29 § 2, 1999)

4.08.015 Business licenses required.

All sellers shall secure a City business license as required in NPMC 5.02.020 and a State of Alaska business license.

A. The City business license must be prominently displayed at the place of business of every seller. Any seller who has no regular place of business shall display such license on request.

B. Before issuing a business license to a seller, the City may require the applicant to post a bond, furnish a statement of net worth, or furnish additional security to insure the full and prompt payment of taxes to be collected under this chapter.

C. The business license of any seller is automatically suspended when such seller fails to pay delinquent taxes, penalty and interest within thirty days after notice of delinquency is given or mailed. It is unlawful for a seller to engage in sales without a current City business license or to engage in sales when such license is suspended.

D. Each seller who obtains or should obtain a City business license in accordance with NPMC 5.02.020 consents to the inspection of their Federal or State business tax returns
in order to facilitate the accomplishment of the provisions and objectives of this chapter.


**4.08.020 Imposition of rate.**

There is levied a tax equal to four percent of the selling price upon buyers of all retail sales, and rentals made, and all services performed within the corporate limits of the City, unless specifically exempted in this chapter or a different tax rate is specifically set forth in this chapter.

A. There is hereby levied an alcoholic beverage tax on the retail sale of alcoholic beverages equal to six percent times the selling price of all sales made within the City of North Pole.

B. There is hereby levied an excise tax on the distribution of tobacco products brought into the City limits measured at the rate of ten percent times the wholesale price of such tobacco products.

   a. A person brings, or causes to be brought, tobacco products into the City limits from outside the City limits for sale; or

   b. A person ships or transports cigarettes or tobacco products to a retailer in the City limits for sale by a retailer.

   c. Retail tobacco sales are subject to the general sales tax rates as outlined in subsection (D) E of this section.

C. **There is hereby levied an excise tax on marijuana products brought into the City limits measured at the rate of six percent times the wholesale price of such marijuana products.**

   a. A person brings, or causes to be brought, marijuana products into the City limits from outside the City limits for sale if a person ships or transports marijuana or marijuana products to a retailer in the City limits for sale by a retailer.

   b. Retail marijuana sales are subject to the marijuana sales tax rates as outlined in subsection D of this section.

D. **There is hereby levied a marijuana use tax on the retail sale of marijuana and marijuana products equal to 6% percent times the selling price of all sales made within the City of North Pole.**

E. The maximum tax on any single transaction shall be $8 (eight dollars) except on the retail sale of alcoholic beverages, wholesale tobacco products, marijuana, and the hotel-motel room tax, all of which shall not have any maximum tax.

F. On all sales except the sale of alcohol and hotel-motel rooms the seller shall add the tax imposed by this section to the sale price in accordance with the following schedule:
Sales

<table>
<thead>
<tr>
<th>Sales Range</th>
<th>Tax</th>
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</thead>
<tbody>
<tr>
<td>Under $0.24</td>
<td>$0.01</td>
</tr>
<tr>
<td>$0.25 through $0.50</td>
<td>0.02</td>
</tr>
<tr>
<td>$0.51 through $0.75</td>
<td>0.03</td>
</tr>
<tr>
<td>$0.76 through $1.00</td>
<td>0.04</td>
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<tr>
<td>$1.01 through $1.25</td>
<td>0.05</td>
</tr>
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<td>$1.26 through $1.50</td>
<td>0.06</td>
</tr>
<tr>
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<tr>
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<td>$2.51 through $2.75</td>
<td>0.11</td>
</tr>
<tr>
<td>$2.76 through $3.00</td>
<td>0.12</td>
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</tbody>
</table>

$3.00 and over, continue on the same scale up to the maximum.

Section 2. **Effective Date.** This ordinance shall be effective February 1, 2016.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 1st day of February, 2016.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk:

<table>
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<tr>
<th>PASSED/FAILED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes:</td>
</tr>
<tr>
<td>No:</td>
</tr>
<tr>
<td>Absent:</td>
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CITY OF NORTH POLE
ORDINANCE 16-04

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL INTRODUCING
CHAPTER 5.09 MARIJUANA ESTABLISHMENT REGULATIONS

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to provide clarification as needed; and

WHEREAS, the voters of Alaska passed Ballot Measure 2, An Act to Tax and Regulate the Production, Sale, and Use of Marijuana, and which will be codified as Alaska Statute 17.38 et seq.; and

WHEREAS, The State of Alaska is responsible for issuing licenses for marijuana establishments; and

WHEREAS, Alaska Statute 17.38.210, in subsection (b) provides: “A local government may enact ordinances or regulations not in conflict with this chapter or with regulations enacted pursuant to this chapter, governing the time, place, manner, and number of marijuana establishment operations. A local government may establish civil penalties for violation of an ordinance or regulation governing the time, place, and manner of a marijuana establishment that may operate in such local government; and

WHEREAS, the City Council wishes to establish process to be able to protest the issuance, renewal, transfer, relocation, or continued operation of a marijuana license as provided in state law; and

WHEREAS, the City of North Pole will issue permits to marijuana entrepreneurs who meet the requirements set forth to operate a marijuana establishment as set forth in state law and local ordinance; and

WHEREAS, the City of North Pole wishes to establish clear and consistent regulations for the operation of marijuana establishments; and

WHEREAS, North Pole Municipal Code section 8.04.005 prohibits marijuana extraction using flammable extraction methods; and

WHEREAS, North Pole Municipal Code section 12.03.010 states it is unlawful for any person to knowingly consume marijuana in a public place, which includes but is not limited to places of business; and
WHEREAS, Marijuana clubs or places to consume in public, including a place of business are not listed as a permitted business under this ordinance; and

WHEREAS, the personal use of marijuana as described in Alaska Statute 17.38.020 will not be affected by this ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Amend Title 5, Business Licenses, Taxes and Regulations of the North Pole Municipal Code and adding Chapter 5.09, Marijuana Establishment Regulations as follows:

Chapter 5.09
Marijuana Establishment Regulations

5.09.010 Protesting State License Issuances.
A. The Council may protest the issuance, renewal, transfer, relocation, or continued operation of a marijuana license as provided in State law. The protest shall cite any of the following criteria which the Council determines to be pertinent:

1. The character and public interests of the surrounding neighborhood;

2. Actual and potential law enforcement problems, including the proximity of the premises to law enforcement stations and patrols;

3. The concentration of other licenses of the same and other types in the area;

4. Whether the surrounding area experiences an unacceptable rate of marijuana abuse or of crime or accidents in which the abuse of marijuana is involved;

5. The adequacy of parking facilities;

6. The safety of ingress to and egress from the premises;

7. Compliance with State and local fire, health and safety codes;

8. The degree of control the licensee has or proposes to have over the conduct of the licensed business;

9. The history of convictions of the applicants and affiliates of the applicants for:

a. Any felony involving moral turpitude;

b. Any violation of AS Title 04; and
c. Any violation of the marijuana control laws of another state as a licensee of that state;

10. The business operated under the license is, on the date the Council considers the license, delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the operation of the licensed premises;

11. There are delinquent water and sewer charges or penalty or interest thereon arising out of the operation of the licensed premises;

12. There is a delinquent charge or assessment owing the City of North Pole by the licensee for a municipal service provided for the benefit of the business conducted under the license or for a service or an activity provided or conducted by the municipality at the request of or arising out of an activity of the business conducted under the license;

13. Any other factor the Council determines is generally relevant or is relevant to a particular application.

C. If the Council recommends protest of the issuance, renewal, transfer, relocation, or continued operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the Council to defend the application. For the purposes of this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the address last provided by the applicant to the City Clerk. At the conclusion of the hearing, the Council decision to protest the application shall stand unless the majority of the Council votes to withdraw the protest.

5.09.020 Marijuana Establishments in City limits
The operation of marijuana establishments as defined by AS 17.38.900, shall be permitted within the corporate boundaries of the city when all state and local regulations and the provisions of this chapter have been complied with.

5.09.030 Marijuana Establishment-Permit Required
Upon issuance of a state license, or concurrently, prospective marijuana establishment may apply for a City permit under the following terms and conditions;

A. Payment of applicable permit fees as identified in Chapter 5.09 Marijuana Establishment Regulation per state license location within the City limits;

a. In the case of vertically integrated business, permit fees will be capped at $1,500;

b. If an applicant concurrently applies for a permit and their license is denied with the State, then 50% of permit fees paid will be refunded.
B. Payment of applicable business license fees under Chapter 5.02 Business Licenses

C. Registration for the collection and payment of sales tax as required by Chapter 4.08 of the North Pole Code of Ordinances;

D. Review by the mayor or his designee(s) of establishments plans for: Security, waste disposal, and signage and advertising

E. Permit applications must be accompanied by a completed Fairbanks North Star Borough (F.N.S.B.) Zoning Permit.

F. A permit issued under authority of this section may not be transferred and shall expire at midnight on December 31st of the year of issue;

G. 5.09.040 Marijuana Retail Sales—Permit Fee.
   A prospective retail vendor of marijuana shall pay an annual permit fee of $1,000 (One thousand dollars) per state license location within the City limits;

5.09.050 Marijuana Cultivation Facilities—Permit Fee.
   A prospective marijuana cultivation facility shall pay an annual permit fee of $500 (Five Hundred dollars) per state license location within the City limits;

5.09.060 Marijuana Product Manufacturing Facilities—Permit Fee.
   A prospective marijuana product manufacturing facility shall pay an annual permit fee of $500 (Five Hundred dollars) per state license location within the City limits.

5.09.070 Marijuana Testing Facilities—Permit Fee.
   A prospective marijuana testing facility shall pay an annual permit fee of $500 (Five Hundred dollars) per state license location within the City limits;

5.09.080 Promulgation of forms.
   When necessary or appropriate the Mayor or designee shall implement or revise the use of forms for the purpose of efficiency within administration.

5.09.090 Penalty for violation.
   A person or corporation violating the provisions of this chapter may be punished by a fine of not more than $1,500 (one thousand five hundred dollars) per violation, in addition to all other remedies available in law or equity. A separate violation shall be deemed committed on each day during or on which a violation occurs or continues.

Section 3. Effective Date. This ordinance shall be effective at 5:00 pm on the first City business day following its adoption.
PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 1st day of February, 2016.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED
Yes:
No:
Absent:
CITY OF NORTH POLE

RESOLUTION 16-01

A RESOLUTION ESTABLISHING CITY OF NORTH POLE LEGISLATIVE PRIORITIES FOR THE 29th LEGISLATURE 2016 SPRING SESSION

WHEREAS, the City of North Pole considers resolutions through the year to support legislative and policy actions of the State and other local governments; and

WHEREAS, the City of North Pole is concerned with Statewide and Federal issues that affect the City and its residents; and

WHEREAS, the following list is a list of issues that the City feels are important to residents of the City of North Pole, State of Alaska and citizens of the United States.

#1 Priority; Reduce the high cost of energy in the Interior and develop a long term energy goal.

Reducing the high cost of energy in Interior Alaska requires a short, mid, and long term solution. A significant amount of work has been done already, but much work is still needed. Gas trucking received unanimous support from the 28th legislature for initial financing but additional support is needed to ensure this project comes to fruition. Despite the current lower cost of some forms of energy, development of a long term energy plan is still needed to ensure we leave a respectable legacy for our future residents and encourage economic development in the Interior. The City of North Pole supports the natural gas trucking project as a short to midterm project and construction of a gas pipeline from the North Slope to local and statewide markets as a long term project.

Supporting Resolution: CNP Resolution 14-22 ($15 Natural Gas to Interior)
Supporting Resolution: CNP Resolution 13-02 (Natural Gas & distribution to Interior)
Supporting Resolution: CNP Resolution 13-01 (Natural Gas Pipeline)
Supporting Resolution: CNP Resolution 15-09 (AIDEA support for interior gas)
Supporting Resolution: CNP Resolution 15-10 (Support of HB 118 and SB 56)
Supporting Resolution: CNP Resolution 15-11 (Support of Pentex acquisition)

#2 Priority; Encourage oil production, refining and other extraction and value added industries in Alaska.

The City of North Pole encourages the 29th Alaska State Legislature and the Walker Administration to establish competitive investment opportunities through taxation and regulatory policies that will facilitate additional natural resource exploration and extraction, development, and increased production of existing facilities to include viscous, heavy oils and mining.

Alaska exports most of its natural resources without any value added processes. Encouraging development of value added industries will be a key to establishing diversified, stable, and consistent economies for the State of Alaska. Oil refining is one...
of the value added industries that is finding it challenging in our current economic
c condition. Some of the items that could be considered to alleviate the oil refinery issues
are:
  -Reducing high cost of Energy
  -Addressing quality bank disparities
  -Consider lower or comparable cost of AK royalty oil to instate refiners
  -Encourage local industries to make investment in Alaska

Supporting Resolution: CNP Resolution 13-04 (FHR royalty contract)

#3 Priority; Encourage the state of Alaska to adopt an offsite cleanup standard for
sulfolane that is the lowest practical level of contamination based on the protection of
human health, safety and welfare and the environment.

Approximately half of the City is located above the sulfolane contaminated
groundwater plume that originates at the Flint Hills Resources,- North Pole
Refinery site. The sulfolane contamination plume extends beyond the City’s
boundaries affecting properties in the Fairbanks North Star Borough. The plume
is roughly 2.5 miles by 3 miles in size and up to 300 feet deep. Sulfolane levels
in the groundwater under the City (outside of the Flint Hills fence line) range
from non-detectable to 500 parts per billion (ppb) (500 mg/L).

ADEC (Alaska Department of Environmental Conservation) has vacated its
cleanup standard as previously established and currently has no standard for
offsite contamination. ADEC asserts that studies are ongoing to determine a
MCL (Maximum Contaminate Level). However, these studies are years away
from completion. The City stresses that correct classification of sulfolane and
determination of even an interim cleanup standard is needed to give stability to
the economic environment in North Pole.

Supporting Resolution: CNP Resolution 14-07 (sulfolane positions)
Supporting Resolution: CNP Resolution 15-16 (Sulfolane standard)
Supporting Resolution: CNP Resolution 15-17 (Water-Sewer Expansion)

#4 Priority; Support military personnel and installation structure in Alaska

With force structure changes coming to all branches of the military, it is important that
Alaska lead the nation in supporting our military leader’s ability to structure their forces to
become as efficient as possible. Energy consumption, base, and post facility usefulness and
community support are key to achieving the maximum practicality from any installation.
Supporting additional missions and supporting force efficiency will be critical as our military
looks to maximize the utility of all installations across the country. Any legislative action to
support our military in Alaska will be critical to all installations and personnel. Continued
support for Section 331 initiatives will help strengthen the mission in Alaska.

Supporting Resolution: CNP Resolution 12-07 (unmanned aerial systems)
Supporting Resolution: CNP Resolution 14-01 (F-35’s at Eielson AFB)
Supporting Resolution: CNP Resolution 15-15 (F-35’s at Eielson AFB)

Other issues; The City has passed the following resolutions that have significance to State and Federal legislative actions.

- CNP Resolution 15-02 PERS
- CNP Resolution 15-01 Revenue sharing
- CNP Resolution 15-03 FMATS FUNDING
- CNP Resolution 15-04 speed limit on Richardson Highway
- CNP Resolution 15-15 Support F-35 basing at Eielson AFB
- CNP Resolution 15-17 Water and Sewer expansion support

NOW THEREFORE BE IT RESOLVED, that the North Pole City Council request the 29th legislature consider timely and appropriate action on the issues mentioned.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 19th day of January, 2016.

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Bryce J. Ward, Mayor

ATTEST:

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Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED
Yes:
No:
Absent