REGULAR CITY COUNCIL MEETING
Monday, August 17, 2015

Committee of the Whole – 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR
Bryce Ward  888-4444

CITY CLERK
Kathy Weber, MMC  488-8583

COUNCIL MEMBERS
Michael Welch- Mayor Pro Tem  488-5834
Thomas McGhee- Deputy Mayor Pro Tem  455-0010
Preston Smith – Alt. Deputy Mayor Pro Tem  488-8824
Elizabeth Holm  488-6125
Sharron Hunter  978-5591
Kevin McCarthy  590-0800

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report
10. Citizens Comments (Limited to Five (5) minutes per Citizen)
11. **Old Business**  
   a. Ordinance 15-12, An Ordinance of the City of North Pole, Alaska to accept the Alaska Department of Environmental Conservation Municipal Matching Grant #63324 totaling $1,960,000 for lift station rehabilitation  
   b. Ordinance 15-13, An Ordinance of the City of North Pole, Alaska to allocate resources to repair City Hall  

12. **New Business**  
   a. Approval of council for transfer of liquor license from Fairbanks to Pagoda Restaurant  
   b. Approval of Extension of Premises for Moose Lodge #306  

13. **Executive Session**  
   a. To discuss North Pole vs Flint Hills, LLC litigation  

14. **Council Comments**  

15. **Adjournment**  

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours’ notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD’s are available for listening or duplication at the City Clerk’s Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for $10.00 per CD. The City Clerk’s Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.
A regular meeting of the North Pole City Council was held on Monday, August 3, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL
Mayor Ward called the regular City Council meeting of Monday, August 3, 2015 to order at 7:00 p.m.

There were present: Absent/Excused
Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward

CALL TO ORDER/ROLL CALL
Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, August 3, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG
Led by Mayor Ward

INVOCATION
Invocation was given by Councilman Smith

APPROVAL OF AGENDA
Mr. Smith moved to approve the Agenda of August 3, 2015

Seconded by Mr. McCarthy

Ms. Holm moved to amend by consenting the following items:

New Business
a. Request from North Pole Police Department to purchase a 2016 Ford Explorer from Seekins Ford in the amount of $29,098.46

b. Ordinance 15-12, An Ordinance of the City of North Pole, Alaska to accept the Alaska Department of Environmental Conservation Municipal Matching Grant #63324 totaling
$1,960,000 for lift station rehabilitation
c. Ordinance 15-13, An Ordinance of the City of North Pole, Alaska to allocate resources to repair City Hall
d. Resolution 15-13, A Resolution establishing the Water Treatment Plant Emergency System Improvements Project as the City of North Pole’s number one priority capital project for State funding in State fiscal year 2017

Seconded by McCarthy

Discussion
None

On the Amendment

PASSED
Yes: 5 – Holm, Smith, McCarthy, Hunter, Ward
No:
Absent: 2 – Welch, McGhee

On the agenda as amended

PASSED
Yes: 5 – Holm, Smith, McCarthy, Hunter, Ward
No:
Absent: 2 – Welch, McGhee

APPROVAL OF MINUTES

Mr. Smith moved to Approve the minutes of June 15, 2015 and July 6, 2015

Seconded by Mr. McCarthy

Discussion
None

PASSED
Yes: 5 – Holm, Smith, McCarthy, Hunter, Ward
No:
Absent: 2 – Welch, McGhee
COMMUNICATIONS FROM THE MAYOR

The Fairbanks North Star Borough is considering an ordinance that would grant the City $15,000 toward the construction of the Gabe Rich and Scott Johnson Memorial Park. The Ordinance will be before the Finance Committee this Thursday evening in the FNSB Assembly Chambers. I will be presenting on the status and process for the memorial park.

The North Pole Senior Center deserves a big thanks for all of their help in putting together a grand North Pole float and presentation for the Golden Days Parade in Fairbanks on July 25th. The Senior Center float won the Best Non-Commercial award and even had the Christmas Train set up for other North Pole Organizations! The Seniors even made room for the North Pole Mayor and everyone’s favorite, Santa from the Santa Claus House!

This last week I had a meeting with DEC Air Quality staff in regards to North Pole and the Non-Attainment area. EPA has recently designated the Hurst Road Fire Station air monitoring station a permanent monitor for air quality in North Pole. We discussed the issues this poses for the North Pole area to reach attainment and the reality is not good. The levels at the North Pole Hurst Road Station are so high that they informed me they cannot show attainment without more draconian measures. I have additional meetings scheduled in regards to the impact this will create for the City of North Pole and our industrial businesses who will have to meet new standards if we are deemed a Serious Non-Attainment areas, which at this point is inevitable.

Last Saturday Chief Lane and myself were present at a work session called by the presiding officer Karl Kassel of the FNSB. The meeting was discussing the issues with Fire Service areas and the EMS services provided through contract with the Fire Service INCS. The Assembly did not take and action at the meeting but hinted that they are going to work on creating a better contractual relationship with the non-profit INCS who service the FNSB for Fire and EMS.

The FNSB has released the Zoning Ordinance for Marijuana several weeks ago and it goes before the Planning Commission tomorrow evening at 6pm. If you are interested in the ordinance please visit the FNSB website and or attend the planning commission meeting to share your concerns. It will be before the FNSB Assembly on the 18th of August if you are interested in attending. NOTE: the FNSB has all zoning powers over the Cities and we are still in need of a planning commissioner for the City of North Pole.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

Ms. Hunter asked if the Mayor had seen the article in the Newsminer on the beautiful flowers in the round-abouts. She asked the Mayor to read it into the record.

To the editor: It has been such a blessing to drive through North Pole this summer and soak in the beauty of the stunning flower arrangements in the roundabouts and planters along the main
section of town. Fairbanks and Pioneer Park have long held the “gorgeous flower” award for Interior Alaska, consistently impressing visitors from around the world. But I can honestly say, as a professional gardener for many years, that North Pole is a tough competitor that has easily matched if not surpassed them this summer. I want to extend a huge shout out to Mayor Bryce Ward and his excellent staff of gardeners and landscapers. Bravo, and thank you for your quality efforts on behalf of our fine city.

Andie Rice
North Pole

Mr. Smith thanked the Mayor for making the outside of City Hall look so good this year.

Mayor Ward said that the credit should go to Public Works.

Ms. Holm asked what INCS stood for.

**COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

**Police Department, Chief Dutra**

- Two compliments for Det. Gibson from the District Attorney’s Office for a job well done on her testimony and case preparation on a big case. Ofc. Stewart also received a citizen compliment on his professionalism.
- Two of our officers participated in the Run from the Cops fund raiser.
- As of Saturday our migration process started. Can’t say there haven’t been any hiccups but AlasConnect is on top of the issues and are being very responsive.
- Our new vehicle has arrived back from Alaska Safety. Equipment configuration is in the works.
- The abduction report inside the city looks to be credible at this point in the investigation. I would always encourage parents to be mindful of their children’s whereabouts.
- Detective Gibson is now officially our new detective. She will be attending classes to improve her skills.
- We renewed our MOU with Anchorage PD and ICAC. We were able to secure $3,000 on this agreement to pay for our annual UFED license.
- Our JAG grant for 2015-16 has been submitted and our final funds have been distributed for last quarter.
- We did get acknowledgment of a $19,000 asset forfeiture check but it apparently was paid to North slope Borough PD and are awaiting for that to be corrected.
- We had a few significant repairs on vehicles. One had air conditioning issues and another needed new bands in the transmission.
• I’m excited to announce an area wide anti theft campaign that we are spearheading. I will give a presentation at the next council meeting.
• Stats – I will have them for you at the next council meeting due to RMS down.
• Training – we are about to have use of force and DT training for PD. Also an active shooter with multiple agencies. Det. Gibson attending a very extensive child forensic interview class in Anchorage. According to her it was very intense.
• We also participated in Fort Wainwrights active shooter drill at Bassett. A lot was learned and great opportunity for interagency training.
• We are finishing up our final round of body camera testing next month and will decide on system shortly after.
• Memorial Park update. Electrical service is in, had a contractors meeting, pavilion pricing at 24k. Entrance sign basic design is in the works. Fund raising efforts under way with GVEA Goodcents and FNSB ordinance. GVEA also waived the $600 fee for service to site. $2800 to date in funds.

Fire Department, Chief Lane
• None

Finance, Tricia Fogarty
• None

Borough Representative
• The marijuana zoning ordinance is coming up tomorrow night.
• The grant for the Troopers Gabe Rich and Sgt. Scott Johnson Memorial park is coming up at next meeting.

Director of City Services

Building Department
• On July 14, the FNSB Planning Department approved conditional use application zoning permit for the senior housing project in Stillmeyer Estates Subdivision.
  ▪ Project architect has submitted preliminary plans and permit application for the project.
  ▪ City needs additional information before it can proceed with processing permit. (See attached concept drawing of the project.)

Public Works
• Musical Park equipment installed at Terry Miller Park.
- Equipment purchased with $25,000 donation from the Snedden Family Foundation.
- Fairbanks News Miner is interested in running a story about the park.
- Dog park is complete.
- Parking completed two weeks ago.
- Only amenities remain to be installed; for example, two fire hydrants and signage.
- Fish & Wildlife Service volunteer youth group has begun planning rain gardens at the Police Station.
- Terraced gardens installed on west side of City Hall.
- Fairbanks Soil and Water Conservation Service funded gutters and downspouts on City Hall for a rain garden in the terrace.

**Utility Department**
- Request before the Council to accept $1.9 million Municipal Matching Grant for third phase of sewer lift station rehabilitation.
- Utility only one of four utilities to receive a MMG this year.
- Progress Report submitted to ADEC in response to Notice of Violation requirements.
- Final copy of the report is due August 28.
- Report will drive ADEC’s requirements for Utility to resolve the sewer outfall issue.

**Natural Gas Utility Board**
- Natural Gas installation work continues within City (see back for latest construction schedule).
- Gas line installation within the City is approximately 66% completed (they are on schedule).
- Discussions continue related to a “local control entity” that would manage a public gas utility in the FNSB (combined IGU and Fairbanks Natural Gas).
- Local Control Entity could be IGU, GVEA or an entirely new entity.

**City Clerk, Kathy Weber**
- We have been working very hard with scanning of records and organization of the archive room. We hope to start destroying some of the records next Tuesday. Aaron Jacobson has been a wonderful asset to the archives and in the preparing of documents.
- Reminder – There is a Strategic Planning Workshop on Tuesday, August 18th from 5:00 pm – 8:00 pm. Dinner will be provided.
- If you are interested in running for City Council you can come by City Hall and pick up a packet. Filing opened today at 8:00 a.m. and will close on Friday, August 14, 2015 at 5:00 p.m.
• NOTICE OF ELECTION
DECLARATION OF CANDIDACY & FILING DATES
CITY OF NORTH POLE
The Municipal Election for the City of North Pole will be held Tuesday, October 6, 2015. Declaration of Candidacy may be filed with the North Pole Clerk's Office at 125 Snowman Lane, from August 3, 2015 at 8:00 a.m. through August 14, 2015 at 5:00 p.m. for the following:

CITY OF NORTH POLE COUNCIL SEATS
Mayor …………………..3-year term
(all offices serve at-large)
City Council Seat.........3-year term
City Council Seat.........3-year term

The two council seats that are up are Ms. Hunter who is term limited and Mr. Welch.

QUALIFICATIONS
A qualified voter who has resided within the state and the City of North Pole for at least one year prior to filing his/her declaration of candidacy is eligible to be a candidate for the City Council.

• All elected officials are elected at large.

• A completed sworn Declaration of Candidacy and Public Official Financial Disclosure Statement must be filed with the clerk at the time of filing along with a $25.00 non-refundable filing fee. Filers can file their POFD forms electronically via MyAlaska (https://myalaska.state.ak.us/apoc/form/), then print & sign a copy to file with the clerk. For more information contact APOC at http://doa.alaska.gov/apoc/ or 800-478-4176

Withdrawal Deadline: A candidate desiring to withdraw may do so by filing a written request with the clerk no later than Friday at 5:00 p.m., August 21, 2015.

ONGOING PROJECTS
Sister City – Karen Lane
Friends from Itadori arrived in Alaska today at 2:30 pm. They will be spending time in Seward and then to Fairbanks on Wednesday. There will be a Welcome Party here at City Hall at & 7:00 p.m. on Wednesday evening. Saturday is the traditional adult dinner so please RSVP if you are planning on attending. Monday evening at 6:30 is the goodbye party at City Hall. There are 8 9th graders, 6 8th graders and, 4 adults. A group will be going to Itadori in May of 2016. Anyone wishing to volunteer or travel to Itadori can contact Ms. Lane.
CITIZENS COMMENTS
None

NEW BUSINESS

RESOLUTION 15-14, A RESOLUTION TO APPROVE AN AFFIRMATIVE ACTION
PLAN FOR THE CITY OF NORTH POLE, ALASKA FOR THE CONTINUED
IMPROVEMENT OF THE EQUAL EMPLOYMENT OPPORTUNITY PROGRAM
Mrs. Weber stated that this ordinance is something that the City is expanding on and will come
into compliance with the State and Federal government for grant monies received.

Public Comment
None

Ms. Holm moved to Adopt Resolution 15-14, a Resolution to approve an Affirmative Action
Plan for the City of North Pole, Alaska for the continued improvement of the Equal
Employment Opportunity Program

Seconded by Mr. Smith

Discussion
None

Ms. Holm moved to amend line 97 to strike the words “including minorities and women”.

Seconded by Mr. McCarthy

Discussion
Ms. Holm said she wanted to strike that wording since it singled out minorities and women.

Ms. Holm asked if it included any special language that the state sent.

Ms. Weber stated that all of the language was sent from the state to use in the Resolution. She
said that they could include more classes if they would like.

Ms. Hunter said that she would like to see the wording stay in the Resolution and it adds a
reminder that it does include minorities and women.

Council asked for a paper copy of the Resolution.
Ms. Holm moved to rescind her motion

Seconded by Mr. McCarthy

Ms. Hunter said she didn’t like the way the GOALS read and wanted to add to it.

Ms. Hunter moved to amend to continue line 25 as follows: In addition, the City of North Pole will eliminate any and all restrictions based on sexual orientation with respect to the aforementioned activities.

FAILED for lack of a second

On the main motion

PASSED
Yes: 5 – Holm, Smith, McCarthy, Hunter, Ward
No: 0
Absent: 2 – Welch, McGhee

COUNCIL COMMENTS

Mr. McCarthy – No comment

Mr. Smith – great to see the progress with the IGU and replacement of the bike paths. School starts in 2 weeks and we’ll be able to see some football games. It’s also nice to see the exercise trials utilized.

Ms. Hunter – happy to see we are receiving compliments on our flowers and hopes to see some feedback on the harmony park at Terry Miller Park. With that and the parade it seems that North Pole is receiving good publicity and citizens are feeling good about their community. Thanks to the Mayor and the people at the Senior Center for all their work on the festivities. She is also happy to see all the progress on the Trooper Gabe Rich and Sgt. Scott Johnson Park.

Ms. Holm - has been traveling and every time they leave there is nothing better than coming home. She is very thankful to be living in the Interior of Alaska

Mayor Ward - Amend to that.
ADJOURNMENT

Ms. Hunter moved to adjourn the meeting at 8:31 p.m.

Seconded by Mr. Smith

The regular meeting of August 3, 2015 adjourned at 8:31 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, August 17, 2015.

____________________________________
Bryce J. Ward, Mayor

ATTEST:

_________________________________________
Kathryn M. Weber, MMC
North Pole City Clerk
Mayor Bryce Ward  
City of North Pole  
North Pole, Alaska 99705  

Dear Mayor Ward:  

I am writing to commend our North Pole Fire Department and its ambulance crew for outstanding professionalism and quick response. In my case, I suddenly and without warning suffered a severe heart attack early in the morning of June 4th. Within minutes of dialing 911, volunteers from the Fire Department and then the ambulance, commanded by Kevin Haywood, arrived at my house. Kevin accurately diagnosed my condition, applied immediate and appropriate emergency medical treatment and then transported me quickly and safely to the hospital. The rapid response of our ambulance personnel and the subsequent treatment at the Porter Heart Center saved my life that day and for this I will always be grateful.

Our city can be justly proud of these men and women who serve. Many are volunteers who respond quickly and professionally in times of emergency and crisis. Fire and ambulance services are typically under appreciated until they are needed but then, when they are needed they are vital and essential.

I have enclosed a letter I wrote as a letter to the editor of the Fairbanks Daily News Miner, intending that it would be a way of thanking all those who participated in my care but for some reason it has never been published. For this reason I am writing this letter to you, which I invite you to share with the City Council and the Fire Department and ambulance personnel. Please convey to all my sincere thanks and admiration for the essential and compassionate work that they do!

Sincerely,

Peter Marshall, M.D.

e-mail ~ docmarshall@mosquitonet.com ~ telephone 907.488.4433 ~ fax 907.488.9253
FAIRBANKS DAILY NEWS MINER

TO THE EDITOR:

I am writing to express my gratitude and to commend our Interior EMS, The North Pole Fire Department, Fairbanks Memorial Hospital and The Porter Heart Center for their personal gift to me: immediate lifesaving medical care. I have spent my entire medical career, 40 years, as a physician in the Fairbanks area. In this time I have had many opportunities to witness the triumphs and tragedies of illness in the lives of my patients and friends but until last Thursday morning I have been blessed with good health, free of personal health crisis.

That morning it took me a few minutes to recognize that I was having a heart attack, but once I called 911 I was swept swiftly and professionally into a well organized system of transport and treatment that saved my life. Within minutes of my call, North Pole Fire Department’s ambulance arrived at my house, headed with great skill by Kevin Haywood. Kevin immediately assessed my condition, found conclusive EKG evidence of a heart attack and initiated appropriate emergency treatment. I was then transported safely and quickly to the FMH E.R. where I was prepped and taken to the Porter Heart Center Catheterization Lab. There, Dr. Carson Webb and Dr. Romel Wrenn performed the cardiac cath, located the blockages and placed two stents which opened the occluded arteries and restored proper circulation to the heart muscle. All this was accomplished within 40 minutes of my arrival at the hospital - an amazing feat!

After my catheterization, I was transferred to the Intensive Care Unit and the expert and compassionate care of the critical care nurses. Fairbanks has much to be thankful for in the skill and professionalism of our hospital nurses, but I am especially grateful for their exceptional kindness and positive attitude.

Sincerely,

Peter Marshall

e-mail ~ docmarshall@mosquitonet.com ~ telephone 907.488.4433 ~ fax 907.488.9253
Memo

To: North Pole City Council
From: Bill Butler
Date: July 28, 2015
Subject: Accept an ADEC Municipal Matching Grant for sewer lift station

Recommendation

Accept $1,960,000 Municipal Matching Grant for Sewer Lift Station Rehabilitation Phase 3 from the Alaska Department of Environmental Conservation (ADEC). The MMG requires a 30% match that totals $840,000 for a total project cost of $2.8 million.

Background

The Utility Department has received over $5 million in state and federal grants to rehabilitate eight sewer lift stations. The Utility has conducted sewer lift station rehabilitation in phases. Phase 1 addressed the lift stations in greatest need of upgrading; for example, the lift station that serves the industrial park had seriously corroded pipes and undersized pumps. Phase 2 addressed the next set of lift stations in need or rehabilitation. A significant upgrade incorporated in Phases 1 & 2 was modernization of the lift stations’ controls that included electronic controls that provide energy efficient pump management; remote system monitoring; detailed operational data; historical data collection; and telephonic emergency notifications.

The Utility has five remaining lift stations not rehabilitated in Phases 1 or 2. These include Cary (adjacent to City Hall), Hurst Road, Tanana Road, Mockler Road and Stillmeyer lift stations. The Utility built the Stillmeyer lift station in 2004, and it is relatively good condition. Upgrading the electronic controls and telephonic warning notifications would be useful upgrades for this lift station, but these upgrades to the Stillmeyer lift station are not as high a priority as the total overhaul of the other four other lift stations. The Utility’s plan is to solicit bids to upgrade the Cary, Hurst, Tanana and Mockler lift stations to the standards developed in Phases 1 & 2. Upgrades to the Stillmeyer lift station would be included in a request for bids as an added alternate that would occur only if the cost was within the project budget of $2.8 million.

The Utility plans to amend the professional services agreement with Stantec (formerly USKH) that provided engineering services for the Utility for Phases 1 & 2. Stantec will provide engineering and
design services, generate and manage the bidding process and provide construction management services.

The City of North Pole was one of only four communities awarded MMGs in the State 2016 capital budget—there were 51 grant applications. Of the four communities awarded grants, the State awarded only three their full request, North Pole was one of these three communities.

The Utility will pay the required 30% match from its Utility Fund reserves. As of July 28, the Utility had total Utility Reserves of $910,445. The Utility will continue to routinely collect capital revenues with its Facility Repair and Replacement and Base Charge utility rates. These capital revenues will continue to grow the Utility’s capital reserves.
ORDINANCE 15-12

AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO ACCEPT THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION MUNICIPAL MATCHING GRANT #63324 TOTALING $1,960,000 FOR LIFT STATION REHABILITATION

WHEREAS, the Utility has completed two phases of sewer lift station rehabilitation funded with state and federal grants and loans and Utility matching cash contributions, and

WHEREAS, Phases 1 and 2 sewer lift station rehabilitation efforts have rehabilitated eight sewer lift stations; and

WHEREAS, four of the five remaining sewer lift stations require complete rehabilitation, and

WHEREAS, the Alaska Department of Environmental Conservation has offered the Utility a Municipal Matching Grant totaling $1,960,000 to rehabilitate four sewer lift stations, and

WHEREAS, to receive the grant, the Utility must provide a 30 percent matching contribution totaling $840,000, and

WHEREAS, the Utility’s capital reserves total $910,445 as of July 27, 2015 and the water and sewer reserve funds will continue to accumulate additional revenue growing the Utility’s capital reserves.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

- Accepts the Alaska Department of Environmental Conservation MMG #63324 in the amount $1,960,000
- Accepts the conditions contained in the grant award (attached)
- Accepts responsibility to operate and maintain the improvements funded with MMG #63324
- Approves a cash match to MMG #63323 totaling $840,000 drawn from Utility Department funds as indicated in the attached fiscal note

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 17th day of August, 2015.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk
CITY OF NORTH POLE  
ORDINANCE NO. 15-13  

AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO ALLOCATE  
RESOURCES TO REPAIR CITY HALL  

WHEREAS, the North Pole City Hall building is ageing and in need of repair; and  
WHEREAS, the windows located on the second level of City Hall leak during periods of rain; and  
WHEREAS, water leaking into the wall cavity is causing damage to the wall structure and wall covering; and  
WHEREAS, the Mayor and North Pole City Council are responsible for protecting the assets of the City; and  
WHEREAS, the Capital Projects Fund was created to fund needed projects such as the repair of City hall; and  
WHEREAS, The Capital Projects Fund has $57,303.44 in fund balance.  
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:  

Section 1. This ordinance is of a general and permanent nature and shall not be codified.  
Section 2. Amend the 2015 budget to reflect $7,000 in expenditures for repair of City Hall.  
Section 3. Effective date. This ordinance shall be effective at 5:00 p.m. on the first City business day following its adoption.  
PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 17th day of August, 2015.  

____________________________  
Bryce J. Ward, Mayor  

ATTEST:  

____________________________  
Kathryn M. Weber, MMC  
North Pole City Clerk  

PASSED/FAILED  
Yes:  
No:  
Absent:
Authorize up to $7,000 for roof-window repairs for North Pole City Hall. Window sill seals have failed and water is entering the wall cavity causing damage to drywall and wall structure. Repairs would include interior work and new water protection for wall on the roof. Repairs will be done by public works staff this fall.

Prepared By: Bryce Ward Date: 7/29/2015

Finance Approval: [Signature] Date: 7/29/2015

NOTE- Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.
### Sales Person

![Alpine Windows Logo]

### Customer Name:
756450 SPENARD FAIRBANKS MILLWORK T/L

### Customer Number:

#### Bill To:

#### Ship To:

### Order Notes:

### Delivery Notes:

- **Phone:** (907) 450-2200
- **Fax:**

### Quote Details:

- **Quote Name:** Cody 7-28-15
- **Project Name:** City of North Pole

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<td>Overall Rough Opening 96&quot; x 24&quot;</td>
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**A680-80 Series Picture / Picture 95 1/2 x 23 1/2**

- **Frame Width = 47.75, Frame Height = 23.5**
- **Operation / Venting = Picture**
- **NFS 1 3/8", Vent Wrap**
- **Frame Color = White**
- **Glazing = Triple Glaze, SolarTherm TG2 Plus**
- **Common Frame Operation = Picture::Picture**
- **Corner Wrap, Rough Opening**
- **Vertical Common Frame 0" thick, 23.5" length**

### Line Item Notes:

**Comment / Room:** None Assigned

### ATTENTION

Please note that all weights provided are estimates and subject to change based on actual order shipment.

I have reviewed this order and certify that it is correct. I understand that this order is noncancelable, nonreturnable, and nonrefundable.

By [Authorized Representative]

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### Total Unit Count

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**TOTAL:** $1,980.00
Memo

To: Council Members
From: Kathy Weber, MMC
CC: Mayor Ward
Date: 8/13/2015
Re: Transfer of Liquor License for Pagoda Restaurant

The ABC Board has contacted the City as required under AS 04.11.520 on the Transfer of Location, Ownership, Restaurant Designation Permit, and DBA Name Change from Tiffany Park West, Inc. d.b.a. Shenanigan’s to First Security Investments, Inc. d.b.a Pagoda Restaurant. Information regarding this transaction is attached to this memo. The ABC Board is required under Alaska Statute to notify the City in writing that this establishment is renewing their liquor license so the city can file a “protest” if they so desire.

The North Pole Police Department, North Pole Fire Department, Accounts Receivable clerk, Renee Beckman, and Sales Tax Administrator, Stephanie DeCristo, have all been given a copy of the notification. There are no outstanding debts owed to the City from this establishment.

It is my recommendation that the council make a motion of non-objection to this notification.
July 7, 2015

Kathy Weber VIA EMAIL: kathy.weber@northpolealaska.org

Nanci A. Ashford-Bingham VIA EMAIL: nashford-bingham@fnsb.us

D. Danyielle Snider VIA EMAIL: ddsnider@ci.fairbanks.ak.us

First Security Investments, Inc. d.b.a. Pagoda Chinese Restaurant – License #2851

☐ New Application ☑ Transfer of Ownership ☐ Transfer of Location
☑ Restaurant Designation Permit ☐ DBA Name Change

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

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A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board and the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b)
municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest. 
**Note:** Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

Maxine Andrews  
Business Registration Examiner  
Direct line: 907-269-0358  
Email: maxine.andrews@alaska.gov
State of Alaska
Alcoholic Beverage Control Board

Date of Notice: July 7, 2015

Application Type: ____ New  ____ TRANSFER  ____ Ownership  ____ Location  ____ Name Change

<table>
<thead>
<tr>
<th>Governing Body:</th>
<th>City of North Pole</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Councils:</td>
<td>n/a</td>
</tr>
<tr>
<td>License #:</td>
<td>2851</td>
</tr>
<tr>
<td>License Type:</td>
<td>Beverage Dispensary</td>
</tr>
<tr>
<td>D.B.A.:</td>
<td>Pagoda Chinese Restaurant</td>
</tr>
<tr>
<td>Licensee/Applicant:</td>
<td>First Security Investments, Inc.</td>
</tr>
<tr>
<td>Physical Location:</td>
<td>431 Santa Claus Lane, North Pole</td>
</tr>
<tr>
<td>Mail Address:</td>
<td>431 Santa Claus Lane North Pole, AK 99705</td>
</tr>
<tr>
<td>Telephone #:</td>
<td>907-488-3338</td>
</tr>
<tr>
<td>EIN:</td>
<td>92-0130811</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Corp/LLC Agent:</th>
<th>Address</th>
<th>Phone</th>
<th>Date and State of Incorporation</th>
<th>Good standing?</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Security Investments, Inc.</td>
<td>431 Santa Claus Lane North Pole, AK 99705</td>
<td>907-488-3338</td>
<td>8/29/1994 Alaska</td>
<td>yes</td>
</tr>
</tbody>
</table>

Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.

<table>
<thead>
<tr>
<th>Member/Officer/Director:</th>
<th>DOB</th>
<th>Address</th>
<th>Phone</th>
<th>Title/Shares (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Xi Bin Lin</td>
<td>8/5/1965</td>
<td>3211 Wyatt Road</td>
<td>907-388-7000</td>
<td>President/100%</td>
</tr>
</tbody>
</table>

Transfer of ownership from Tiffany Park West, Inc. d.b.a. Shenanigan’s located 2406 South Cushman Street, Fairbanks.

Note: This license transfers under AS 04.11.400(k) (from inside the City of Fairbanks to the City of North Pole). The board may allow the relocation of an existing beverage dispensary license under AS 04.11.090 to a restaurant, eating place, or hotel, motel, resort, or similar business that contains a restaurant or eating place, in a borough with a population of 60,000 or more if the governing body of the borough approves the relocation. However, if the relocation of the license is into or within an incorporated city in the borough, the board may not approve the relocation unless the governing bodies of both the borough and the incorporated city approve the relocation. The board may allow not more than three relocations in a borough under this subsection each decade. In this subsection, “decade” means each 10-year period beginning April 1 in a year ending in zero.
A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board and the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is “arbitrary, capricious and unreasonable”. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.

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Note: Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

Maxine Andrews
Business Registration Examiner
Direct line: 907-269-0358
Email: maxine.andrews@alaska.gov
License is: ☑ Full Year OR ☐ Seasonal  List Dates of Operation:

SECTION A - LICENSE INFORMATION

License Year: 2015  License #: 2851  License Type: Beverage Dispensary

Statute Reference: Sec. 04.11.400  Community Council Name(s) & Mailing Address:

Local Governing Body: (City, Borough or Unorganized)  North Pole City Council 125 Snowman Lane  North Pole, Alaska 99705

Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): First Security Investments, Inc.

Doing Business As (Business Name): Pagoda Chinese Restaurant

Mailing Address: 431 Santa Claus Lane  Street Address or Location of Premises: Same as mailing address

City, State, Zip: North Pole, Alaska 99705

Is any shareholder related to the current owner? ☑ Yes ☐ No

Filing Fee: $100.00  Fingerprint: $49.75

Rest. Design. Permit Fee: $50.00  (849.75 per person)  TOTAL 199.75

SECTION B - TRANSFER INFORMATION

☑ Regular Transfer  ☐ Transfer with security interest: Any instrument executed under AS 04.11.670 for purposes of applying AS 04.11.360(4)(b) in a later involuntary transfer, must be filed with this Application. Real or personal property conveyed with this transfer must be described. Provide security interest documents.

☑ Involuntary Transfer. Attach documents which evidence default under AS 04.11.670.

SECTION C - PREMISES TO BE LICENSED

Distance to closest school grounds: ☑ North Pole Elementary, ¼ mile  Distance measured under: ☑ AS 04.11.410 OR ☐ Local ordinance No.

Distance to closest church: ☑ North Pole Worship Center, ¼ mile  Distance measured under: ☑ AS 04.11.410 OR ☐ Local ordinance No.

Premises to be licensed is: ☑ Proposed building  ☑ Existing facility  ☑ New building

Plan submitted to Fire Marshall (required for new & proposed buildings) ☑  Diagram of premises attached

Transfer Application  Page 1 of 3  Rev.05/11/15

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## SECTION D – LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

Yes ☐ No ☐ If Yes, complete the following. Attach additional sheets if necessary.

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>Type of License</th>
<th>Business Street Address</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pagoda Chinese Eating Places, Restaurant License #2985 Lane</td>
<td>431 N. Santa Claus</td>
<td>Alaska</td>
<td></td>
</tr>
</tbody>
</table>

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

☐ Yes ☐ No ☐ If Yes, attach written explanation.

## SECTION E – OWNERSHIP INFORMATION - CORPORATION

Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.

<table>
<thead>
<tr>
<th>Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an Individual ownership):</th>
<th>Telephone Number: (907)488-3338</th>
<th>Fax Number: (907)488-3183</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Security Investments, Inc.</td>
<td>431 N. Santa Claus Lane</td>
<td>99705</td>
</tr>
<tr>
<td>City: North Pole</td>
<td>State: Alaska</td>
<td></td>
</tr>
<tr>
<td>Date of Incorporation OR Certification with DCED: 1990</td>
<td>State of Incorporation: Alaska</td>
<td></td>
</tr>
</tbody>
</table>

Xi Bin Lin, (907)388-7000

431 N. Santa Claus Lane, North Pole, AK 99705

Is the Entity in “Good Standing” with the Alaska Division of Corporations? ☐ Yes ☐ No

If no, attach written explanation Your entity must be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>%</th>
<th>Home Address &amp; Telephone Number</th>
<th>Work Telephone Number</th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Xi Bin Lin</td>
<td>President</td>
<td>100</td>
<td>3211 Wyatt Road; North Pole, AK 99705</td>
<td>(907)388-7000</td>
<td>Aug. 5, 1965</td>
</tr>
</tbody>
</table>

Transfer Application Page 2 of 3
**SECTION F – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)**

<table>
<thead>
<tr>
<th>Individual Licensees/ Affiliates (The ABC Board defines an “Affiliate” as the spouse or significant other of a licensee. Each Affiliate must be listed.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
</tr>
<tr>
<td>Home Phone:</td>
</tr>
<tr>
<td>Date of Birth:</td>
</tr>
</tbody>
</table>

**Declaration**
- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

**Signature of Current Licensee(s)**

<table>
<thead>
<tr>
<th>Signature of Current Licensee(s)</th>
<th>Signature of Transferee(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
<tr>
<td>Name &amp; Title (Please Print)</td>
<td>Name &amp; Title (Please Print)</td>
</tr>
<tr>
<td>Subscribed and sworn to before me this 4th day of June 2015</td>
<td>Subscribed and sworn to before me this 4th day of June 2015</td>
</tr>
<tr>
<td>Notary Public in and for the State of Alaska</td>
<td>Notary Public in and for the State of Alaska</td>
</tr>
</tbody>
</table>

My commission expires: Jan 21, 2019

Notary Public
MATTHEW J. BRADBURY
State of Alaska
My Commission Expires Jan. 21, 2019
PAGODA CHEF SPECIALTIES

APPETIZERS

- EGG ROLL (1) ............................... 3.95
- FRIED SHRIMP (6) .................... 9.95
- PREP WONTON (10) .................... 9.95
- BARBECUE PORK ...................... 11.95
- POT STICKER (8) ....................... 11.95
- PU PLATTER (6 or 12 pieces) ...... 15.95
- PAPER WRAPPED CHICKEN ....... 11.95
- FRIED SQUID RINGS ................. 11.95
- TENDER A Care (4) ..................... 11.95
- FRIED CHICKEN WINGS (50) ...... 11.95
- CRAB RANGOON (12) ............... 13.95
- WONTON PRAWN ...................... 13.95
- WALNUT SHRIMP ..................... 16.95

SOUPS

- WONTON SOUP (1) .................... 9.95
- HOT AND SOUR SOUP (2) .......... 9.95
- BEAN CRY AND VEGETABLE SOUP (2) 12.95
- HOUSE SPECIAL SOUP WITH SIZZLING RICE (2) 12.95
- SHRIMP, CHICKEN, AND VEGETABLE SOUP (2) 11.95

COMBINATION DINNER FOR ONE

Mandarin Style
A. Soup of the Day 16.95
B. Soup of the Day 16.95

Cantonese Style
C. Soup of the Day 16.95
D. Soup of the Day 16.95

SEAFOOD

- SZECHUAN SHRIMP .................. 17.95
- SHRIMP WITH CASHWHEE NUT ..... 17.95
- SHRIMP WITH FRESH SNOW PEAS 17.95
- SHRIMP WITH GARLIC SAUCE .... 17.95
- SHRIMP WITH LEMON CHICKEN .... 17.95
- SHRIMP WITH CURRY SAUCE ..... 17.95
- SHRIMP WITH ALMONDINA \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHIH \CN \CHI
### SWEET AND SOUR

<table>
<thead>
<tr>
<th>Dish</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken</td>
<td>13.95</td>
</tr>
<tr>
<td>Pork</td>
<td>13.95</td>
</tr>
<tr>
<td>Shrimp</td>
<td>13.95</td>
</tr>
<tr>
<td>Sweet and Sour Soup</td>
<td></td>
</tr>
<tr>
<td>Egg Roll, Fried Won Ton</td>
<td></td>
</tr>
<tr>
<td>Mongolian Beef</td>
<td></td>
</tr>
<tr>
<td>Sweet and Sour Pork</td>
<td></td>
</tr>
<tr>
<td>Pork Fried Rice</td>
<td></td>
</tr>
<tr>
<td>Hot Tea and Fortune Cookie</td>
<td></td>
</tr>
</tbody>
</table>

### FAMILY STYLE DINNER

Minimum for Two or More (Price Per Person)

<table>
<thead>
<tr>
<th>Special</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandarin Special</td>
<td>18.95</td>
</tr>
<tr>
<td>Cantonese Special</td>
<td>18.95</td>
</tr>
<tr>
<td>Women Soup</td>
<td></td>
</tr>
<tr>
<td>Egg Roll, Fried Won Ton</td>
<td></td>
</tr>
<tr>
<td>Mongolian Beef</td>
<td></td>
</tr>
<tr>
<td>Sweet and Sour Pork</td>
<td></td>
</tr>
<tr>
<td>Pork Fried Rice</td>
<td></td>
</tr>
<tr>
<td>Hot Tea and Fortune Cookie</td>
<td></td>
</tr>
<tr>
<td>Shrimp Special</td>
<td>22.95</td>
</tr>
<tr>
<td>Women Soup</td>
<td></td>
</tr>
<tr>
<td>Hot and Sour Soup</td>
<td></td>
</tr>
<tr>
<td>Egg Roll, Fried Won Ton</td>
<td></td>
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<td>Pork Fried Rice</td>
<td></td>
</tr>
<tr>
<td>Hot Tea and Fortune Cookie</td>
<td></td>
</tr>
</tbody>
</table>

### FRIED RICE

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable</td>
<td>12.95</td>
</tr>
<tr>
<td>Chicken</td>
<td>14.95</td>
</tr>
<tr>
<td>Beef</td>
<td>14.95</td>
</tr>
<tr>
<td>Pork</td>
<td>14.95</td>
</tr>
<tr>
<td>Shrimp</td>
<td>15.95</td>
</tr>
<tr>
<td>House (Beef, Chicken and Shrimp)</td>
<td>16.95</td>
</tr>
</tbody>
</table>

### CHOW MEIN OR CHOP SUEY

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable</td>
<td>12.95</td>
</tr>
<tr>
<td>Chicken</td>
<td>14.95</td>
</tr>
<tr>
<td>Beef</td>
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</tr>
<tr>
<td>Pork</td>
<td>14.95</td>
</tr>
<tr>
<td>Shrimp</td>
<td>15.95</td>
</tr>
<tr>
<td>House (Beef, Chicken and Shrimp)</td>
<td>16.95</td>
</tr>
</tbody>
</table>

### EGG FOO YOUNG

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable</td>
<td>11.95</td>
</tr>
<tr>
<td>Chicken</td>
<td>12.95</td>
</tr>
<tr>
<td>Beef</td>
<td>12.95</td>
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<tr>
<td>Pork</td>
<td>12.95</td>
</tr>
<tr>
<td>Shrimp</td>
<td>15.95</td>
</tr>
<tr>
<td>House (Beef, Chicken and Shrimp)</td>
<td>16.95</td>
</tr>
</tbody>
</table>

### LO MEIN

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable</td>
<td>12.99</td>
</tr>
<tr>
<td>Chicken</td>
<td>14.95</td>
</tr>
<tr>
<td>Beef</td>
<td>14.95</td>
</tr>
<tr>
<td>Pork</td>
<td>14.95</td>
</tr>
<tr>
<td>Shrimp</td>
<td>15.99</td>
</tr>
<tr>
<td>House (Beef, Chicken and Shrimp)</td>
<td>16.95</td>
</tr>
</tbody>
</table>

### MU SHU

Each dish created and served with assorted vegetables and egg, especially delicious rolled in paper thin crepes with special sauce. Served with four crepes. Extra crepes $1.00 each.

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable</td>
<td>12.95</td>
</tr>
<tr>
<td>Chicken</td>
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</tr>
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<td>Beef</td>
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</tr>
<tr>
<td>Pork</td>
<td>14.95</td>
</tr>
<tr>
<td>Shrimp</td>
<td>15.95</td>
</tr>
</tbody>
</table>

### VEGETARIAN

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetable</td>
<td>13.95</td>
</tr>
<tr>
<td>Broccoli with Garlic Sauce</td>
<td>13.95</td>
</tr>
</tbody>
</table>

### FRESH RICE

- **Vegetable Fried Rice**: 9.95
- **Chow Mein (Served with Crispy Noodles)**: 15.95
- **Chop Suey (Served with Scallion Rice)**: 15.95

### DESSERT

- **Green Tea**: 1.00
- **Black Tea**: 1.00
- **Chai Tea**: 1.00

### DELIVERY

- **Sat. & Sun. 8:00 a.m. - 10:00 p.m.**

### TAKEOUT

- **Open 7 Days**
- **Delivery Available in North Pole and Eielson**

### CONTACT

Tel: (907) 488-3338
www.pagodanorthpole.com
The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons between the ages of 16 – 20 for employment. If for employment, please indicate in detail what the employment duties will be in question #3.

License Number: 2851 Type: Beverage Dispensary

This application is for designation of premises where: (Please check the appropriate items below)

1. Bona fide restaurant pursuant to 3 AAC 304.305 & 3 AAC 304.715-794
2. Persons 16 – 20 years of age may dine unaccompanied
3. Persons under 16 may dine accompanied by a person 21 years of age or older.
4. Persons between 16 – 20 years of age may be employed. *(See note below)

Licensee’s Name: First Security Investments Inc.
Name of Business: Pagoda Chinese Restaurant
Business Address: 431 W. State St. Canal Ave. North Pole, AK 99705

1. Hours of operation 11:30 to 10:00. Telephone Number: (907) 488-3338

2. Have police been called to your premises for any reason? [ ] Yes [ ] No
   If you answered yes, please explain below.

   Parking lot accidents, false alarm in burglary alarm.

3. * Duties of employment: [ ] Serving / cleaning tables, seating of customers
   [ ] Work in kitchen
   [ ] How is food served? [ ] Table Service [ ] Buffet Service [ ] Counter Service [ ] Other

4. Are video games available to the public on your premises? [ ] Yes [ ] No

5. Do you provide live entertainment, such as live music, pool tables, karaoke, dancing, sports or pin-ball?
   { ] Yes [ ] No

6. How is food served? [ ] Table Service [ ] Buffet Service [ ] Counter Service [ ] Other

7. Is an owner, manager or supervisor 21 years of age or older always present during business hours? [ ] Yes [ ] No

*** A MENU AND DETAILED PREMISES DIAGRAM MUST ACCOMPANY THIS APPLICATION ***

*Employees 16 and 17 years of age must have a valid work permit and a letter maintained in your files from a parent or guardian authorizing employment at your establishment.

**Please attach additional sheets of paper if more space is needed to describe food service, entertainment, etc.

Licensee Signature

Subscribed and sworn to before me this 14th day of June 2015

Notary Public in and for Alaska
My Commission expires: Jan 21, 2019

Local Governing Body Approval

Date

Director, ABC Board

Date

Notary Public

MATTHEW J. BRADBURY
State of Alaska
My Commission Expires Jan. 21, 2019

Rev. 03172014
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>M-1</td>
<td>Mongolian Beef ★</td>
</tr>
<tr>
<td>M-2</td>
<td>Sweet and Sour Shrimp</td>
</tr>
<tr>
<td>M-3</td>
<td>Sweet and Sour Pork</td>
</tr>
<tr>
<td>M-4</td>
<td>Beef with Green Pepper</td>
</tr>
<tr>
<td>M-5</td>
<td>Egg Foo Young</td>
</tr>
<tr>
<td>M-6</td>
<td>Chicken with Cashew Nut</td>
</tr>
<tr>
<td>M-7</td>
<td>Kung Pao Chicken ★</td>
</tr>
<tr>
<td>M-8</td>
<td>Breaded Almond Chicken</td>
</tr>
<tr>
<td>M-9</td>
<td>Almond Chicken</td>
</tr>
<tr>
<td>M-10</td>
<td>Chicken with Garlic Sauce ★</td>
</tr>
<tr>
<td>M-11</td>
<td>Sweet and Sour Chicken</td>
</tr>
<tr>
<td>M-12</td>
<td>Chicken Chow Mein</td>
</tr>
<tr>
<td>M-13</td>
<td>Beef with Fresh Broccoli</td>
</tr>
<tr>
<td>M-14</td>
<td>Chicken with Fresh Broccoli</td>
</tr>
<tr>
<td>M-15</td>
<td>Lemon Chicken</td>
</tr>
<tr>
<td>M-16</td>
<td>Shrimp Chow Mein</td>
</tr>
<tr>
<td>M-17</td>
<td>Beef Chow Mein</td>
</tr>
<tr>
<td>M-18</td>
<td>Kung Pao Shrimp ★</td>
</tr>
<tr>
<td>M-19</td>
<td>Hunan Hot Beef ★</td>
</tr>
<tr>
<td>M-20</td>
<td>Shrimp with Mixed Vegetables</td>
</tr>
<tr>
<td>M-21</td>
<td>Beef with Garlic Sauce ★</td>
</tr>
<tr>
<td>M-22</td>
<td>Shrimp with Cashew Nuts</td>
</tr>
<tr>
<td>M-23</td>
<td>Shrimp with Spicy Peking Sauce ★</td>
</tr>
<tr>
<td>M-24</td>
<td>Shrimp with Garlic Sauce ★</td>
</tr>
<tr>
<td>M-25</td>
<td>Szechuan Beef ★</td>
</tr>
<tr>
<td>M-26</td>
<td>Sesame Chicken ★</td>
</tr>
<tr>
<td>M-27</td>
<td>Sesame Shrimp ★</td>
</tr>
<tr>
<td>M-28</td>
<td>Deluxe Vegetables</td>
</tr>
<tr>
<td>M-29</td>
<td>Mongolian Chicken ★</td>
</tr>
<tr>
<td>M-30</td>
<td>Beef or Chicken Lo Mein</td>
</tr>
<tr>
<td>M-31</td>
<td>Moo Goo Gaipan</td>
</tr>
<tr>
<td>M-32</td>
<td>General Tso Chicken ★</td>
</tr>
<tr>
<td>M-33</td>
<td>Szechuan Chicken ★</td>
</tr>
<tr>
<td>M-34</td>
<td>Shrimp with Broccoli</td>
</tr>
<tr>
<td>M-35</td>
<td>Kung Pao Beef ★</td>
</tr>
</tbody>
</table>

★ Hot & Spicy
STATE OF ALASKA
ALCOHOL BEVERAGE CONTROL BOARD
Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: Pagoda Restaurant

PREMISES LOCATION: 431 Santa Claus Lane AP

Indicate scale by x after appropriate statement or show length and width of premises. 1 SQ. = 4 FT.

SCALE A: X 1 SQ. = 1 FT. SCALE B:

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red. DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.
July 22, 2015

To: Kathy Weber, MMC

Re: Pagoda Liquor License

The North Pole Police Department has no objections to the renewal of the Pagoda Restaurants liquor license. The North Pole Police Department has had no documented problems at this establishment.

Respectfully,

Chief Dutra
MEMO

August 13, 2015

To: Kathy Weber, CMC-City Clerk

CC:

From: Renee Beckman

Re: Pagoda Restaurant

As of today, August 13, 2015, Pagoda Restaurant is current on their utility account, with no delinquent notices or outstanding payments. Additionally, there are no active liens or assessments due for 431 N Santa Claus Lane, location of the Pagoda Restaurant.

Duly Submitted,

Renee Y. Beckman
Accounts Receivable/Utility Billing
City Of North Pole
Memo

To: Council Members
From: Kathy Weber, MMC
CC: Mayor Ward
Date: 8/13/2015
Re: Request for extension of Premises for Moose Lodge #306

The ABC Board has contacted the City as required under AS 04.11.520 on the request for extension of premises for Moose Lodge #306. Information regarding this transaction is attached to this memo. The ABC Board is required under Alaska Statute to notify the City in writing that this establishment is renewing their liquor license so the city can file a “protest” if they so desire.

The North Pole Police Department, North Pole Fire Department, Accounts Receivable clerk, Renee Beckman, and Sales Tax Administrator, Stephanie DeCristo, have all been given a copy of the notification. There are no outstanding debts owed to the City from this establishment.

It is my recommendation that the council make a motion of non-objection to this notification.
Kathy Weber

From: Andrews, Maxine R (CED) <maxine.andrews@alaska.gov>
Sent: Friday, August 07, 2015 2:44 PM
To: Kathy Weber
Subject: premises extension request for Moose Lodge (Club Liquor License # 3177)
Attachments: #3177 premises extension request.pdf

Kathy,

Attached is a request for an extension of premises for Moose Lodge #306.
Please respond approved or object to this request.

Maxine Andrews
Business Registration Examiner | Dept. of Commerce and Economic Development | Alcoholic Beverage & Marijuana Control Boards
550 W. 7th Ave. Ste. 1600 Anchorage, AK 99501 | 907.269.0358 | fax 907.334.2285

Please consider the environment before printing this e-mail.

Less paper is better for us and our environment.
08/05/2015

ABC Board,

North Pole Moose Lodge #306 license # 3177 went non-smoking 06/01/2015. We have set up a smoking area outside on the deck by the bar back door. We are going to put 2 small tables and chairs in this area. What needs to be done to allow alcohol in this area? Attached is a building diagram and pictures of the deck.

Michael Riley, Administrator
North Pole Moose Lodge 306
Kathy Weber

From: Buddy Lane <BLane@northpolefire.org>
Sent: Thursday, August 13, 2015 9:29 AM
To: Kathy Weber
Subject: Moose Lodge

Kathy,

The Fire Department has had no negative interactions with the North Pole Moose Lodge.

Buddy Lane
Fire Chief
MEMO

August 13, 2015

To: Kathy Weber, CMC-City Clerk

CC:

From: Renee Beckman

Re: North Pole Moose Lodge #306

As of today, August 13, 2015, North Pole Moose Lodge #306 is current on their utility account, with no delinquent notices or outstanding payments. Additionally, there are no active liens or assessments due for 300 S Santa Claus Lane, location of the Moose lodge.

Duly Submitted,

Renee Y. Beckman
Accounts Receivable/Utility Billing
City Of North Pole
Memo

To: Kathy Weber
From: Stephanie DeCristo, Sales Tax Administrator/AP
cc: 
Date: 08/13/2015
Re: North Pole Moose Lodge Sales Tax. Account # 1065

Kathy,

I have checked their account and it appears that they do have the 7/31/2015 tax return to file still but it is not yet past due.

Other than that their account is current.

Respectfully,

Stephanie DeCristo
Sales Tax Administrator/AP
City of North Pole
Kathy Weber,

08-13-2015

In regards to the Moose Lodge expansion, the North Pole Police department has had very little involvement with calls for service at the Moose lodge. NPPD has no issue with the expansion or alteration to the Moose Lodges liquor license.

Lt. Chad Rathbun